

**FORT MITCHELL CITY COUNCIL
SPECIAL MEETING
May 19, 2014**

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Wiest called the meeting to order at 6:15 pm and led the Pledge of Allegiance.

PRESENT: Vicki Boerger, Mary Burns, Frank Hicks (arrived 6:18), Jim Hummeldorf, Kim Nachazel, Dan Rice and Ray Heist **NOT PRESENT:** Dennis Zahler

OTHERS PRESENT: Mayor Chris Wiest, City Administrator Chris Moriconi, Treasurer Amy Guenther, Police Chief Jeff Eldridge, Fire Chief Scott McVey, Public Works Director Dave Noll, and City Clerk Linda Carter.

Mr. Rice made a motion to go into executive session pursuant to KRS 61.810(1)(f), Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee or member, without restricting that employee's, or member's right to a public hearing if requested. Mr. Hummeldorf offered a second to the motion. Motion carried by unanimous voice vote, the Council moved into executive session at 6:17 pm.

Mr. Heist made a motion to close the executive session and return to the regular council meeting at 7:02 pm. Mrs. Nachazel offered a second to the motion. Motion carried by unanimous voice vote.

Mayor Wiest explained we have a resolution on the agenda tonight for consideration approving the bid for the Municipal Building Renovation Project. He asked Dave Noll to explain to the Council Members how the committee reached their decision to recommend Maxwell Construction Company.

Mr. Noll explained we received three bids for the design/build project. The Building Committee and Brandstetter Carroll, our criteria architect, met several times to thoroughly review all proposals and check references. They agreed the lowest and best proposal was from Maxwell Construction Company. Jeff Lyness, Maxwell Construction, stated they excel in design/build projects.

Mr. Hummeldorf made a motion to approve Resolution 2014-10, approving lowest and best bid for Fort Mitchell Municipal Building renovation. Mr. Heist offered a second to the motion. After asking for any further discussion or questions and hearing none, Mayor Wiest called for a roll call vote

Mrs. Boerger:	Yes	Ms. Burns:	Yes
Mr. Heist:	Yes	Mr. Hicks:	Yes
Mr. Hummeldorf:	Yes	Mrs. Nachazel:	Yes
Mr. Rice:	Yes	Mr. Zahler:	Absent

Ayes: 7 Nays: 0 Absent: 1 Motion passed.

BUDGET REVIEW

Administration and Revenues

- I. **Insurance Premium Tax**
Discussion: This line item is currently coming in higher than budgeted.
- II. **Tax Rate**

Discussion: New budget based on holding the line on taxes. The revenue will increase without a rate increase due to the PVA reassessing the City.

III. Bank Deposit Revenue

Discussion: This is down from budgeted amount due to a bank closing.

IV. Health Insurance

Discussion: We received a quote from Humana for a 50% premium increase for next year. That amount is now in the budget for next year. This is the worst-case scenario. We are currently looking at other options including MGL Insurance Pool.

Police Department

V. School Resource Officer (SRO)

Discussion: The City will be working in a partnership this year to supply a SRO in Beechwood High School.

VI. Grant Funds

Discussion: We will apply for the Federal Highway Safety Grant. The Department purchased new vests with the grant this year.

VII. MDTs: The last MDT payment to Kenton County is budgeted in the new budget.

Fire Department

VIII. Employees

Discussion: The Fire Department will be increasing the number of part-time employees. This is due to a loss of volunteers.

IX. MCA

Discussion: The contract for our EMS billing is up soon. We will be taking bids for a new contractor.

X. Volunteers

Discussion: The Fire Department has formed a committee to look at recruiting more volunteers. They are also looking at opportunities to share resource. They need a total of 5 employees or volunteers on duty at all times.

Public Works

XI. 2013/2014 Budget Amendments

Discussion: The following line items increased in the current budget:

Snow Removal – due to the multiple snowstorms this winter, we depleted our supplies and they were restocked.

Tree Removal – We had to remove a large number of Ash trees due to the epidemic of ash borers.

Signs – We used a large number of signs this year due to the new laws on reflectivity and the Beechwood Road Study.

Recreation

XII. Report

Discussion: Council would like to require the Recreation Director to submit a report at least quarterly.

Park

XIII. Park Tax

Discussion: There will be no raise in the Park Tax as of now and all issues with the Park's budget must be directed to the Park Board.

General Discussion

XIV. Road Tax Fund

Discussion: We will budget \$35,000 per year for three years for the Bromley Crescent Springs Road project. There will be a joint project with the Water District to resurface Beechwood Road and Paige. The water district will pay half of the cost.

ADJOURNMENT

The Mayor asked if there were any more reports or discussion. Mr. Hummeldorf made a motion to adjourn the meeting. Mr. Hicks offered a second to the motion. Motion carried by unanimous voice vote, the meeting adjourned at 8:51 pm.

Signed June 2, 2014



Christopher Wiest, Mayor

Minutes Prepared and
Signature Witnessed By:



Linda Carter, City Clerk