

**CITY OF FORT MITCHELL  
SPECIAL COUNCIL MEETING  
January 9, 2017**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL**

Mayor Jude Hehman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**COUNCIL MEMBERS**

Present - Vickie Boerger, Mary Burns, Kim Nachazel, Greg Pohlgeers, Beth Rose, and Michael Stoeckle. Absent - Jim Hummeldorf.

**OTHERS PRESENT**

City Administrator Sharmili Reddy, City Attorney Louis Kelly, Public Works Director Matt Stegman, Fire Chief Gary Auffart, Police Chief Andrew Schierberg, Recreation Coordinator Zach Rechten, and City Clerk Linda Bartels.

**APPROVAL OF THE AGENDA**

**Mrs. Beth Rose made a motion to approve the agenda**, Mrs. Boerger offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion carried by all ayes. Motion passed.

**APPROVAL OF THE MINUTES**

**Mrs. Boerger made a motion to approve the minutes of the December 5, 2016 council meeting with the following amendment:** delete the second sentence in the fourth paragraph on page five. Mrs. Rose offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

**CITIZENS AND GUESTS**

Ms. Amy Thomas representing Live Well Fort Mitchell announced they are working on safe walking trails to schools. They proposed installing large stickers on the sidewalks and signs marking the trail to Beechwood and Blessed Sacrament Schools. The signs and stickers would have the Beechwood logo marking the trail to their school and Blessed Sacrament's logo marking their trail. After a discussion, it was decided Mrs. Reddy will work with them to develop a plan to bring back to council.

**Introduction of New Employees**

Police Chief Schierberg introduced our newest police officers Jill Shultz-Aylor and Justin Pickerell. Both officers bring a variety of experience to our police department.

## **Audit Presentation**

Jim Sparrow, Rankin, Rankin & Company, presented the 2016 audit report to council. He stated they issued an “unqualified opinion”. This is the highest opinion they can issue. He reviewed the 45 page audit document with council. Mr. Sparrow stated that there was a 3.31% increase in the fund balance last year and the city is not in any long term debt due to good planning. This is highly unusual for cities. He thanked Mrs. Guenther for her assistance.

## **National League of Cities Service Line Warranty Program Presentation**

Mr. Mike Chambers explained the program is an affordable home protection solution that helps residents save money on the high cost of repairing broken or leaking water or sewer lines. The City helps get the word out to citizens, but the NLC will handle everything. The cost is \$7.75 per month for sewer lines and \$5.75 per month for water. Council members did not have an issue with the proceeding forward.

## **DISCUSSION ITEMS**

**Tree Board** - Mr. Craig Grabow, Chairperson of the Tree Board, said they are planning a tree planting in the City. There is a real concern for our trees and the Board would like to work with the City to evaluate our tree ordinance including a tree replacement program and flag lot development. Mrs. Boerger stated she would like to have an inventory of the trees. Mr. Grabow said there are ways to accomplish that over a period of years by building a database. Mayor Hehman stated this will be discussed further at the planning session this month.

**Leasing of Parking Spaces for Public Parking** – Mrs. Reddy explained there is a problem with parking in the downtown area. The parking spaces are very limited and are not working for the local businesses. They are struggling to find places for the employees and customers to park. Mrs. Reddy is looking into the possibility of the leasing spaces, limit parking to two hours on the strip in front of the Saddle Club side of the Dixie Highway and remove time limit on the Greyhound side. She said these are small steps and the problem will have to be monitored in the future.

## **CITY ATTORNEY’S REPORT**

**Mr. Kelly performed a first reading of Ordinance 2017-01** amending section 32.16 of the Fort Mitchell code of ordinances to provide for regular city council meetings to be set by annual ordinance.

**Mr. Kelly performed a first reading of ordinance 2017-02** adoption of 2017 meeting dates.

**Mr. Kelly performed a first reading of Ordinance 2017-03** establishing 2 hour parking limit on the north bound portion of Dixie Highway between Orphanage Road and Requardt Lane.

**Mr. Kelly performed a second reading of Ordinance 2016-14** amending the code enforcement regulations per the new State regulations. **Mrs. Nachazel made a motion to adopt Ordinance 2016-14.** Mrs. Rose offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a roll call vote.

Mrs. Boerger	Yes	Mr. Pohlgeers	Yes
Mrs. Burns	Yes	Mrs. Rose	Yes
Mr. Hummeldorf	Absent	Mr. Stoeckle	Yes
Mrs. Nachazel	Yes		

Ayes: 6                      Nays: 0                      Absent: 1                      Motion Carried.

**Mr. Kelly performed a reading of Municipal Order 2017-01 Investment Policy Changes. Mrs. Nachazel made a motion to adopt Municipal Order 2017-01.** Mr. Stoeckle offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-02 – Appointment of Mike Stoeckle to the TBNK board. Mr. Pohlgeers made a motion to adopt Municipal Order 2017-02.** Mrs. Boerger offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-03 – Appointment of Kim Nachazel as representative and Jude Hehman as alternate to the OKI Board. Mr. Stoeckle made a motion to adopt Municipal Order 2017-03.** Mr. Pohlgeers offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-04 – Appointment of Mary Burns to the Fort Mitchell Economic Development Authority – Mrs. Nachazel made a motion to adopt Municipal Order 2017-04.** Mr. Pohlgeers offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-05 – Appointment of Greg Pohlgeers as representative and Jude Hehman as alternate to PDS Council. Mr. Stoeckle made a motion to adopt Municipal Order 2017-05.** Mrs. Rose offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-06 – Appointment of Beth Rose as representative and Mary Burns as alternate to the Municipal Government League of NKY – Mrs. Nachazel made a motion to adopt Municipal Order 2017-06.** Mr. Stoeckle offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-07 – Appointment of Jennifer Greis to the Code Enforcement Board. Mrs. Boerger made a motion to adopt Municipal Order 2017-07.** Mrs. Burns offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-08 – Appointment of Robert Simmons to the Park Board.** Mr. Stoeckle made a motion to adopt Municipal Order 2017-08. Mrs. Nachazel offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-09 – Appointment of Craig Grabow, Kevin Dicke and Nicole Clements to the Tree Board. Mr. Pohlgeers made a motion to adopt Municipal Order 2017-09.** Mrs. Burns offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

**Mr. Kelly performed a reading of Municipal Order 2017-10 – Appointment of Stephen Smith and Shane Armstrong to the Ethics Board. Mrs. Nachazel made a motion to adopt Municipal Order 2017-10.** Mrs. Rose offered a second. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a voice vote. Vote was answered by all ayes, no nays. Motion carried.

## **MAYOR’S REPORT**

Mayor Hehman announced he would appoint Ben Bloemer to serve on the finance committee. This would be done by Executive Order.

He said the Park Board will hold two informational meetings to obtain public opinion on the three concepts for proposed changes to the park.

## **CITY ADMINISTRATOR’S REPORT**

Mrs. Reddy reminded council the planning session will be held at 5:30 on January 23<sup>rd</sup>. KLC Day/Night in Frankfort is coming up. She suggest all plan to attend. The businesses downtown are getting together to form a business association.

She will be reviewing the franchise agreements with Duke and Cincinnati Bell.

## **DEPARTMENT HEAD REPORTS**

**Administration** – Mrs. Bartels reported they are staying busy collecting delinquent taxes, processing new employees and covering for vacations.

**Public Works** – Mr. Stegman reported they are working on the following:

- Working on a better turn around at the end of Krumpleman Drive
- Starting to review the Street Improvement/Replacement plan developed by CT Consulting.
- Received a bid from Len Riegler Blacktop for Burdsall and Allentown for \$897,000. The second phase will be Thompson. They will receive a 50% cost share from SDI for the replacement of the storm drains. The bid may lower due to the Kentucky Legislators changing the prevailing wage law.
- Working on a plan for streetscape improvement in front of Camporosso Pizzeria, new restaurant.
- Snow removal on going

**Recreation** - Mr. Rehtin reported the following:

- Thanked the Public Works and Fire Department employees for their help in setting up the Christmas tree.
- Tickets will be available for Perfect North.
- Yoga starts tomorrow
- Valentine Cookies will be on February 9<sup>th</sup>.

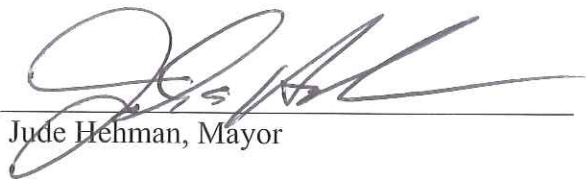
**Police Department**

- Displayed the new police uniform. It is more practical with an external vest.
- Fund raising completed for the K-9. Officer Best will probably be in training with his new dog in March.
- Planning on piloting a community action team in north Fort Mitchell
- Implemented a new document management system, PowerDMS. The police manual and the new personnel policy are the first documents to be on the system.
- Fund raiser at Bigby Coffee will be held on January 23<sup>rd</sup> to raise money and items for the Cold Shelter.

Mrs. Rose made a motion to move into executive session pursuant to KRS 61.810(a)(c), discussion of proposed or pending litigation against or on behalf of the public agency. Mrs. Boerger offer a second to the motion. Motion carried all ayes. Council moved in to executive session at 8:50 pm.


Mrs. Rose made a motion to move out of executive at 9:06 pm. Mrs. Nachazel offered a second to the motion. Motion carried all ayes. Council moved back to open meeting.

Mrs. Boerger made a **made the motion to adjourn the City Council Meeting at 9:07 p.m.** Mr. Stoeckle offered a second to the motion. After asking for discussion or questions and hearing none, the Mayor called for a voice vote. The motion carried by unanimous voice vote.



Jude Hehman, Mayor

Prepared By:



Linda Bartels, City Clerk