



AGENDA
CITY COUNCIL MEETING
November 7, 2016, 7:00 p.m.

1. **Call to Order**
2. **Roll Call of Council Members**
3. **Approval of the Agenda – Motion needed**
4. **Approval of the Minutes:**
 - a. **October 3, 2016 Regular Meeting – *Motion needed***
5. **Citizens & Guests:**
 - a. **Update on Radios by Kris Knochelmann, Kenton County Judge Executive**
6. **City Attorney’s Report**
7. **Mayor’s Report**
8. **City Administrator’ Report**
9. **Department Heads Report**
10. **Comments from Council Members**
11. **Executive Session – Pursuant to KRS 61.810(1)(c), Discussions of proposed or pending litigation against or on behalf of the public agency - *Motion needed***
12. **Adjournment**

REMINDER –Meetings of Council will be held on December 5th and December 19th.

Council meets regularly at Fort Mitchell City Building, 2355 Dixie Highway, Fort Mitchell, Kentucky at 7:00 p.m. on the first and occasionally third Monday of each month excluding holidays. Public notice is given of Public Hearings, Special Meetings, Committee Meetings and/or cancellations.

**FORT MITCHELL CITY COUNCIL
MEETING
October 3, 2016**

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Hehman called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mayor Hehman explained this meeting is caucus style and this will allow for open discussion.

COUNCIL MEMBERS PRESENT

Joe Hayes, Kim Nachazel, Dan Rice, Beth Rose, Michael Stoeckle and Denny Zahler. Vicki Boerger absent.

OTHERS PRESENT

City Administrator Sharmili Reddy, City Attorney Louis Kelly, Public Works Director Matt Stegman, Fire Chief Gary Auffart, Assistant Fire Chief Dave Jansing, Police Chief Andrew Schierberg, Recreation Coordinator Zach Rechtin and City Clerk Linda Bartels.

APPROVAL OF THE AGENDA

Mr. Zahler made a motion to approve the agenda, Mrs. Rose offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion carried by all ayes. Motion passed.

APPROVAL OF THE MINUTES

Mr. Zahler made a motion to approve the minutes of the September 19, 2016 council meeting. **Mr. Stoeckle** offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

CITIZENS AND GUESTS

Mayor Hehman presented proclamations to Amanda Gillespie and Rachel Homier for being finalists for Bigby Coffee Barista of the year and to Fort Mitchell Bigby Coffee owner, Shanna K. Novosel for her store being named the Bigby Coffee Highest Growth Store of 2016.

Mrs. Reddy introduced Brandon Christin, co-chair of the LiveWell coalition with Horan and **Stephanie Bogenschutz** a St. Elizabeth Healthcare employee and co-chair of the LiveWell Ft. Mitchell coalition. They are here tonight to give a LiveWell Fort Mitchell update. Both donate their time as volunteers for the LiveWell program that started with Vision 2015 and is continuing with Skyward. Mr. Christin said with the pilot program this year our City parks went smoke free and a health fair was held with the Farmers market. They gave away 123 bike helmets that were specially fitted for each child. Mrs. Bogenschutz said they will be back in May to continue to expand the walkability program for the City. Mayor Hehman and Mrs. Reddy thanked them for all the time working to improve the health of our City.

EMPLOYEES

Fire Chief Auffart introduced Jason Ellis as our new Fire Fighter/Paramedic. Mr. Ellis introduced his wife Angie and son Ethan. Mrs. Ellis pinned the Fort Mitchell Fire badge on her husband's uniform.

Fire Chief Auffart introduced Michael Stanton another new Fire Fighter/EMT. Mr. Stanton was a volunteer here for three years prior to becoming an employee. He is a graduate of UC and is currently enrolled in the UC paramedic program. Mr. Stanton introduced his mother and father, Pat and Rita Stanton. Mr. Stanton was a police officer in Fort Mitchell and pinned the Fort Mitchell Fire badge on his son.

Police Chief Schierberg introduced our new detective Mike Gross. He said Detective Gross is working part time as a detective due to the current staffing issue in the Department. As soon as the two new officers are hired, he will move to full time. The past few weeks have kept him very busy. It was due to Detective Gross' efforts that led to the arrest of the person that had been committing robberies in our area for the past two years. He is currently working on the double shooting on Galaxy Drive. Detective Gross introduced his wife Erin, son Nathan, daughters Kylie and Jillian. His cousin Terrah Hall, her fiancé Ben Goine and son Michael Hall were also in attendance. Detective Gross thanked everyone for the opportunity to work as Fort Mitchell's detective.

2015-2016 RECREATION REPORT

Recreation Coordinator Zach Rehtin presented the prior year report to council. Mr. Rehtin stated this was the first complete year for the new program. Now is the time to reassess to see what can be done better, what to keep, what to eliminate and possibly move some programs to new dates. He said they have greatly improved the budget for the program. For example we used to pay over \$1,000 each year for parade workers. Now those positions are filled by volunteers. We have not rented Beechwood School this year as it is cost prohibitive. Upcoming events – October 14th and November 1st will be Fort Mitchell Days at Behringer Crawford Museum, October 29 will be an event with the Baptist Church and walking Wednesdays in October.

Mr. Kelly performed a reading of Resolution 2016-05 authorizing the Mayor to enter into an agreement with Sanitation District #1 for the repair and restoration of sewer laterals within City streets.

Mrs. Reddy explained Judge Knochelmann convinced the SD1 Board to put \$350,000 in the budget to cover the work on sewer laterals in the right-of-way. The amount budgeted was based on the expenses of the last couple of years. If we do not sign the agreement, they will not cover the cost. Mr. Kelly stated if the Mayor does sign it, we can get out of the agreement with a sixty day notice. Mayor Hehman would like to know what other Cities are doing. After the discussion the following motion was made.

Mr. Hayes made a motion for the Mayor to sign the agreement with SD#1 for the repair and restoration of sewer lateral within our city. The motion was seconded by Mr. Zahler. Mayor Hehman called for any questions or further discussion and upon hearing none, he called for a roll call vote.

Mrs. Rose	Yes	Mrs. Nachazel	Yes
Mr. Stoeckle	Yes	Mr. Hayes	Yes
Mr. Rice	Yes	Mr. Zahler	Yes
Mrs. Boerger	Absent		

Ayes: 6 Nays: 0 Absent: 1 Motion Carried.

CITY ATTORNEY'S REPORT

Mrs. Reddy said Louis Kelly, City Attorney, reviewed HB422 on code enforcement and put together a list of items that need to be changed in our ordinance. The items are listed in the report council received so they can take some time to review. These changes must be enacted by December 31st. Mr. Kelly said one change is when a citation is issued and not appealed by a set date, it becomes a Final Order.

Mr. Kelly said the City shall obtain priority over other liens if they follow certain provisions, such as setting up a notification system. This will require the City to notify all people who are registered to receive notifications. Mrs. Reddy said this is something we are not prepared to handle internally at this time. She said PDS is establishing a system but will not do it for members of the joint Code Enforcement Board. Mr. Louis said the Board can also have its own hearing officer, but the Board decided it was not needed at this time. Mrs. Reddy asked the council to review their information and contact her if they have any questions.

MAYOR'S REPORT

Mayor Hehman announced Donald Tenfelde passed away recently. Mr. Tenfelde served on council for 16 years and Mayor Hehman wanted to take a minute to acknowledge his long service to the City and express his sympathy to his family.

Mayor Hehman announced Shad Sletto has been appointed to a State Board by Governor Bevin. As such, Mr. Sletto can no longer serve on our TIF Board. Mayor Hehman plans to appoint Paul Alley. There were no objections.

CITY ADMINISTRATOR'S REPORT

Mrs. Reddy announced the following changes were made at the request of citizens. The minutes and current agenda are on the website. The dates for meetings scheduled for next year will be added to the website soon. She submitted a list of dates to council members to review and give feedback.

Mrs. Reddy said we see little value in providing passport services at this time. The cost to provide the service has gone up and it is a very time intense service. Less than half of our passports are for residents. There are multiple cities around us that provide the service. Mayor Hehman asked if there were objections. There were no objections.

DEPARTMENT HEAD REPORTS

Police Chief Schierberg reported:

- Working on an ordinance regarding deer.
- Exploring the idea of adding a K9 to the police force. Not budgeted this year, but Mercedes want to help with a fund raiser. The Fort Mitchell Veterinary Center has offered to provide services for cost. The veterinarian has experience with military dogs.
- A door sign for No Solicitation will be available soon on our website.
- A box for prescription drugs will be available soon in our lobby. Citizens can dispose of unwanted drugs properly without worry.

Public Works Director Matt Stegman reported:

- The water project on Burdsall is about finished. The resurfacing will be done by October 31.
- Received bids for James and Allentown today and they are currently under review.
- A new curb will be installed on Dixie Highway from the northbound I-75 exit along the front of Youthland Academy property.
- A decorative, iron fence will be installed at the top of the underpass on Dixie Highway.
- The department is currently two employees down, but should be fully staffed by the end of the year.
- The Dixie Highway Street Scape design should be ready in a couple of weeks.
- Applied for a Tap grant for the combination path along Dixie.

Fire Chief Auffart reported:

- Fire Prevention week is this week. Change you smoke detector every 10 years.
- October is public education month.
- A large fire at 43 Huckleberry last month. It is an 11 unit apartment building that need to be evacuated and is still empty. The Red Cross assisted the residents. Assistant Chief Jansing is helping with the fire investigation.

City Clerk Linda Bartels reported:

- The taxes were mailed last week and payments started coming in immediately. They are due October 31st.

ADJOURNMENT

Mr. Zahler made the motion to adjourn the City Council Meeting at 8:07 p.m. Mrs. Nachazel Zahler offered a second to the motion. After asking for discussion or questions and hearing none, the Mayor called for a voice vote. The motion carried by unanimous voice vote.

Signed _____, 2016

Jude Hehman, Mayor

Prepared By:

Linda Bartels, City Clerk