

**FORT MITCHELL CITY COUNCIL
MEETING
May 15, 2017**

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Hehman called the meeting to order at 7:00 p.m. followed by a moment of silence for the family of Howard Pauly, past council member and Interim Mayor who passed away last week and then the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT

Mary Burns, Kim Nachazel, Jim Hummeldorf, Greg Pohlgeers, Michael Stoeckle, and Vicki Boerger*. Absent: Beth Rose.

OTHERS PRESENT

City Administrator Sharmili Reddy, City Attorney Louis Kelly, Public Works Director Matt Stegman, Fire Chief Gary Auffart**, Police Chief Andrew Schierberg*** and Deputy City Clerk Debbie Krueger.

APPROVAL OF THE AGENDA

Mayor Hehman requested to strike from the Agenda, Item 6, the Mayor's Budget Message, Item 7A, the first reading of Ordinance 2017-08 for the Amended Budget 2016-17 and Item 7B, the first reading of Ordinance 2017-09 for the Budget 2017-18. Mayor Hehman advised that the preliminary estimate for health insurance were very high in the range of 28.33% and we need to wait for the official numbers to come in next week. There will be two (2) meetings in June, so Council has plenty of time.

Mr. Hummeldorf made a motion to approve the agenda as amended, Ms. Burns offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion carried by all ayes. Motion passed.

APPROVAL OF THE MINUTES

Mrs. Nachazel requested that the minutes of May 1, 2017 be amended to show that Mr. Hummeldorf was "**not**" present at the meeting.

Mr. Stoeckle made a motion to approve the minutes of the May 1, 2017 council meeting as amended. Mrs. Nachazel offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

CITIZENS AND GUESTS

Mrs. Reddy advised that there is property on Watch Hill Road at the very corner where it bends that consists of an existing home, and an existing lot in the back that is currently vacant. The property owners propose to divide the current lot into two (2) lots. Mrs. Reddy advised that they meet all the city requirements and can move forward today without coming to Council, the only issue is addressing. The property at the corner is 211, their current home is 215 and the vacant lot is 215A. The current system of addressing always has all odd numbers on one side of the street and even numbers on the other. In

order to do the numbering 211 Watch Hill would have to change their address to 209 Watch Hill and then the other two (2) lots would be 211 and 213 or their second proposal, which is what they are trying to do, is to not cause this huge inconvenience to their neighbor and use the existing driveway and make it a private street. This would require approval by Council. They are open to having the language on the plat indicate that this is a private street and that the City is not obligated to provide any services to that street.

Mrs. Hess, 215 Watch Hill Road, Fort Mitchell, Kentucky, the property owner advised that she has spoken to her neighbor, the Cleves at 211 Watch Hill and she has lived there for over forty years and doesn't want to change her address. Mrs. Hess advised that they probably won't put the property on the market for at least another year and is not sure at this time if it will be two (2) lots. It may end up only being one lot and then the addresses would be 213 and 215. At this time, she could get the plats approved and just not have them recorded. The one lot is currently 215A and she doesn't understand why it just couldn't remain as 215A. Mrs. Hess would prefer that it not be a separate street and just be part of Watch Hill Road.

Mrs. Reddy advised that PDS handles addressing of Kenton County and the use of "A" or "B" or "1/2" is not something they typically use. Mrs. Nachazel noted that there is an address on Beechwood Road that use "1/2" so can exceptions be made. Mrs. Reddy advised that this was done prior to the current numbering system. Mr. Hummeldorf stated that PDS executes it for us, but we should look at the Statue on this instead of going with the PDS system. Ms. Burns asked if it would be possible to use something like 213 #1 and 213 #2. Mrs. Reddy advised that we need to use the clearest and cleanest method to address these lots for our emergency personnel. Either we change the address of one person, or make it a private street. Mrs. Nachazel suggested naming the street Watch Hill Court. Mr. Hummeldorf questioned the difference in our Fire Department going to a driveway or a private street. Regardless there will be a challenge. Mrs. Reddy advised that it is just a question of the address. Mr. Hummeldorf asked if there were requirements for fire equipment to get back a driveway or private street. What if they can find the address, but can't get the equipment there.

*Mrs. Boerger arrived at 7:15 pm.

Mr. Pohlgeers advised that Council needs to be consistent with these things and if that is PDS's recommendation, then that would be the best course of action. Mayor Hehman questioned if Mr. Pohlgeers was saying to go with the private street and Mr. Pohlgeers advised it was. Mayor Hehman advised that his only concern with a private street is that councils, mayors and administrations come and go and the decisions they make must be taken care of by new administrations. We are currently in the position right now taking care of private streets and that was not the intention. Mrs. Reddy advised that if we have it recorded on the plat that this is what we agreed to, then we are covered.

Mr. Hess advised that he wants to maximize the return on their property. Mayor Hehman advised that there is an empty lot on Lawrence that is accessed from Lawrence and is not a flag lot. Mrs. Nachazel advised that she doesn't have a problem with it being a private street, if we can't do anything else with PDS.

Mayor Hehman advised that just so the minutes are clear because people get very confused on flag lots, what you are asking Council has nothing to do with changing flag lots that are allowed by law. What Council is voting on is the accessibility of them without disrupting house numbers. Mrs. Hess confirmed that was correct. Mrs. Nachazel advised that this lot has already been divided, it is not a flag lot in the

way that other people have divided flag lots. Mayor Hehman advised that the owners are asking to divide their lot two times. Council has a committee looking into flag lots. Mayor Hehman stated that he just wants to make it clear that Council is not voting on flag lots, only accessibility. Mayor Hehman asked if Council should allow it and vote on accessibility.

Mr. Pohlgeers made a motion to do a private drive access. Mrs. Nachazel made a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a roll call vote

Mr. Pohlgeers	Yes	Mrs. Nachazel	Yes
Ms. Burns	Yes	Mrs. Boerger	Yes
Mr. Hummeldorf	Yes	Mr. Stoeckle	Yes
Mrs. Rose	Absent		

Ayes: 6 Nays: 0 Absent: 1 Motion Carried.

CITY ATTORNEY'S REPORT

Mr. Kelly performed a first reading of Ordinance 2017-10 amending Ordinance 2017-06 to modify and remove certain employee positions and adjust the annual and hourly salary ranges for the personnel and pay classification plan for the city.

**** Chief Auffart** arrived at the meeting at 7:21 pm.

Mrs. Reddy advised that this Ordinance basically sets the salary ranges not specific salaries. We looked at the NKADD salary survey to set these ranges. The biggest change provides flexibility with fire personnel in the event we need a Paramedic rather than an EMT. This ordinance sets the maximum that we can spend on personnel and is for a two year period. Mr. Hummeldorf asked if there was analysis that could be shared with Council as to how Fort Mitchell compares with other cities. Mrs. Reddy advised that she would send the salary survey to Council.

*****Chief Schierberg** arrived at the meeting at 7:23 pm.

Mr. Kelly performed a first reading of Ordinance 2017-11 setting the waste and recycling collection charges for the fiscal year 2017-2021 upon the owners of improved real estate in the City of Fort Mitchell, Kentucky.

Mayor Hehman advised that trash and recycling was bid with Lakeside Park and it actually came in a little bit less. Lakeside Park is now absorbing the higher rates that we received last year and will be going to one time per week pick up. We received lower rates than the last time we bid, so it was definitely worth re-bidding. After discussion of one time or two times a week collection, it was decided that Mrs. Reddy would post something on Facebook requesting residents to give their input on which they prefer, once or twice a week.

Mr. Hummeldorf requested a list of the collection days for each street in the City. Mrs. Reddy will forward the list.

MAYOR'S REPORT

Mayor Hehman noted that there has been discussion regarding the health insurance costs and trash collection costs and asked if there were any other budget items that Council would like to discuss. Mr. Hummeldorf advised that he would like to see data related to the Police call volume increase over the last five (5) years. Mrs. Reddy advised that she would provide that information to Council.

CITY ADMINISTRATOR'S REPORT

- We are looking at a way to accommodate resident requests for Handi-cap parking spaces since there is nothing in our Ordinances about them. This means that currently we must bring every request back to Council and the resident is required to wait one or two months with the process. Chief Schierberg has done research and there are some cities that have an ordinance that states if you have a Handi-capped parking permit from the Clerk's Office and can submit that documentation, they could get a space as long as there is not a parking issue in the area. This is an ADA issue and the majority of our residents rely on on-street parking. The question would be if Council would like to streamline this process with an Ordinance. Some Council members expressed they would like to see a draft, so Mrs. Reddy will have a draft Ordinance prepared.
- 380 Buttermilk – Applicant has pulled out due to the City's excessive parking regulations. This is something Council might want to take a look at if we want to develop this area. To give context this was a 6,500 sq. foot building that was required to have 150 parking spaces. Mayor Hehman advised that this is the second business to pull out due to parking regulations. Mr. Hummeldorf asked to see the parking guidelines from PDS. Mrs. Reddy will get them for Council.
- The salon project on Grandview pulled out due to not being able to negotiate the price of the property with the owner.
- The Business Breakfast is scheduled for Wednesday, May 24, 2017. Breakfast and networking is from 8-8:30 and discussion on what's happening in the city is from 8:30-9:30 am. Councilmembers are encouraged to attend.
- A reminder that there will not be a Wall of Honor Ceremony this year. The guidelines are posted on the website and nominations are welcome anytime.
- The summer recreation schedule is on the website. We have partnered with Fort Mitchell Living and the newsletter should arrive soon.
- Downtown parking is an issue. A meeting has been set for Monday, May 22, 2017 at 7 pm. All of the downtown businesses have been invited. We hope to focus on solutions to the issue and the City is monitoring the parking situation.
- One Stop Shop – A list of PDS services was provided to Council. Based on the budget we have, we are staying with the basic services of PDS. We are keeping our Board of Adjustment and Code Enforcement Board and are not doing anything proactive with additional costs to the City. We are not selecting the rental inspection program or the abandoned property tax verification program. Mayor Hehman noted that Fort Mitchell is the only city in Kenton County that is not using PDS for Code Enforcement.

Ms. Burns asked if there is any news on the development near Graeters and Mrs. Reddy advised that nothing has been officially submitted.

COMMENTS FROM COUNCIL MEMBERS

There were no comments from Council.

DEPARTMENT HEAD REPORTS

Fire Chief Auffart reported:

- The Fire Department will hold an Open House on Sunday, May 21, 2017 from 1-3 pm. This is to help promote Live Well and the Community Garden.

Police Chief Schierberg reported:

- Officer Stulz's cruiser was hit while parked in front of her home. The damage could be extensive. The cruiser traveled 500 feet and then hit sign posts and a tree.
- Officer Stulz will be starting a Police Explorer Post for the City. The Police Explorer Post is through the Dan Beard Council Boy Scouts. It is open to boys and girls 15 to 20 years of age. This is a good career path tool and could help the City with on-boarding future officers. The department will be having a 5K Run on July 9, 2017 to raise money for the project.
- Sergeant promotion process has begun. There were seven (7) eligible. Five (5) tested and all passed. A Disc Personality assessment will be given, followed by panel interviews with local officers from around the area, all Sergeant or above ranking. Complete process should be complete by the second week in June.

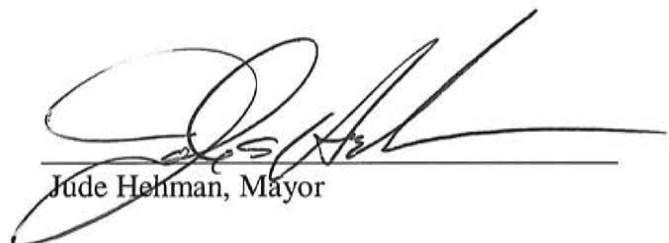
Mr. Hummeldorf advised that information regarding the Police Department outreach to communities has not been on the website. Council would like to know the dates for future events, so that they can attend. Mrs. Reddy will include this information in her updates to Council. Chief Schierberg advised that there will be more events this year, but nothing is currently scheduled at this time.

Mr. Hummeldorf asked how the K-9 unit was doing. Chief Schierberg advised that he has found drugs on two (2) cars and has been used by other agencies and is doing well in his training.

ADJOURNMENT

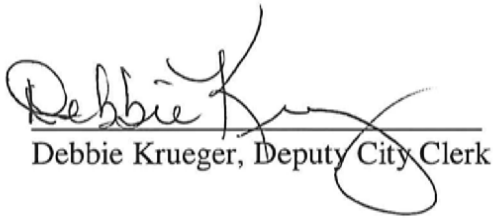
Mr. Hummeldorf made the motion to adjourn the City Council Meeting at 7:45 p.m. Ms. Burns offered a second to the motion. After asking for discussion or questions and hearing none, the Mayor called for a voice vote. The motion carried by unanimous voice vote.

Signed 6-11, 2017



Jude Hehman, Mayor

Prepared By:


Debbie Krueger, Deputy City Clerk