

**FORT MITCHELL CITY COUNCIL
PUBLIC HEARING & REGULAR MEETING
June 18, 2018**

Municipal Road Aid Public Hearing

Mayor Hehman opened the public hearing.

Public Works Director, Matt Stegman advised that projects to be funded by Municipal Road Aid in 2018-2019 included:

- Orphanage Road Sidewalks
- Bromley Crescent Springs Road (Place Holder)
- \$25,000 for engineering for sidewalk on Beechwood Road from Grandview Tavern to Fort Mitchell Place
- \$19,000 for the Beechwood sidewalk safety
- Road Salt and Snow Removal
- \$30,000 for miscellaneous contractor fees

Anticipated funds available for fiscal year 2018-2019 are as follows:

| | |
|--|---------------|
| Beginning balance carried forward | \$466,254 |
| Budgeted municipal road aid revenue | \$163,000 |
| Budgeted other revenue | \$ 42,500 |
| Budgeted available for appropriation | \$672,754 |

No one present offered comments and none were received either written or oral from the City Clerk.

Mayor Hehman declared the public hearing closed.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Hehman called the regular council meeting to order at 6:58 p.m.

COUNCIL MEMBERS PRESENT

Vicki Boerger, Jim Hummeldorf, Greg Pohlgeers, Michael Stoeckle, Mary Burns and Kim Nachazel. Absent: Beth Rose.

OTHERS PRESENT

City Administrator Sharmili Reddy, City Attorney Louis Kelly, Fire Chief Adam Fuller, City Treasurer Amy Guenther, Public Works Director Matt Stegman, Police Chief Andrew Schierberg, City Clerk Debbie Krueger.

APPROVAL OF THE AGENDA

Mayor Hehman asked for a motion for approval of the Agenda.

Mr. Pohlgeers made a motion to approve the agenda, Mr. Stoeckle offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion carried by all ayes.

APPROVAL OF THE MINUTES

Mrs. Boerger made a motion to approve the minutes of the June 4, 2018, council meeting as presented. Mr. Stoeckle offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

CITIZENS AND GUESTS

There were no citizens or guests wishing to speak to Council at this time.

CITY ATTORNEY'S REPORT

Mr. Kelly performed a second reading of Ordinance 2018-07 amending the 2017-2018 budget. Mrs. Boerger made a motion to pass Ordinance 2018-07 amending the 2017-2018 budget. Ms. Burns made a second to the motion. Mayor Hehman asked for further discussion or questions, hearing none, he called for a roll call vote.

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|----------------------|---------------|-----------------------|------------|
| Mrs. Boerger | Yes | Ms. Burns | Yes |
| Mr. Pohlgeers | Yes | Mr. Stoeckle | Yes |
| Mrs. Nachazel | Yes | Mr. Hummeldorf | Yes |
| Mrs. Rose | Absent | | |

Ayes: 5 Nays: 0 Absent: 1 Motion Passed

Mr. Kelly performed a second reading of Ordinance 2018-08 for the 2018-2019 budget. Mrs. Boerger made a motion to pass Ordinance 2018-08 for the 2018-2019 budget. Ms. Burns made a second to the motion. Mayor Hehman asked for further discussion or questions, hearing none, he called for a roll call vote.

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| Mrs. Boerger | Yes | Ms. Burns | Yes |
| Mr. Pohlgeers | Yes | Mr. Stoeckle | Yes |
| Mrs. Nachazel | Yes | Mr. Hummeldorf | Yes |
| Mrs. Rose | Absent | | |

Ayes: 5 Nays: 0 Absent: 1 Motion Passed

Mr. Kelly performed a first reading of Ordinance 2018-09 amending the Zoning for the described area from R-1G (Residential One-G) Zone to a LSC (Limited Service Commercial) Zone. Mrs. Reddy advised that the Kenton County Planning Commission held a public hearing on this amendment and have recommended approval.

Mayor Hehman invited Mr. Clayton Riney to provide an update and answer questions regarding the site plan. Mr. Riney provided Council with drawings of the new financial institution and advised them that the bank is US Bank. Mayor Hehman asked Mr. Riney when the Traffic Study would take place and Mr. Riney advised in July. Mr. Riney advised that he is confident that the Traffic Study will not support both access points on Avon Drive and they will comply with the Traffic Study results. Mayor Hehman stated that he fears that the first access point at Avon Drive would be a safety hazard and cause backups. Mr. Riney advised that not having that access would not be a deal breaker. Ms. Burns questioned if the Traffic Study would include the timing of the lights and Mr. Riney advised that he didn't believe it does. Mr. Pohlgeers asked if the Traffic Study needed to be completed before PDS would approve everything and Mrs. Reddy advised that it is one of the conditions.

Mr. Kelly performed a first reading of Ordinance 2018-10 amending Section 10.15 of the Fort Mitchell Zoning Ordinance adding Banks and other Financial Institutions with drive-thru windows as a Permitted Use in the LSC (Limited Service Commercial) Zone.

Mrs. Reddy advised that the Buttermilk Towne Square development is in a Zone where there are certain things that are approved in the Stage Two Development Plan and there are no specific ordinance requirements that apply to certain things. They are just as approved in the Plan. In 2017 Mr. Heidrich was before Council regarding signs and now there are changes that need to be approved by Council.

Mr. David Heidrich gave Council an update on the project. Some tenants will be opening on August 1, 2018 but the restaurant will not open until around the end of September. Tenants include, Coldwell Banker, Charles Schwab and Zoe Grace Hair Salon. Graeter's will be re-done as soon as the weather breaks and there is a possibility that the old college building will be taken down and replaced with a similar type development. Mr. Heidrich advised that back in December Council approved what he ask for which was Class 5 signs. The City no longer has Class 5 signs and tenants are asking for logo type signs that are not Class 5. He is now requesting that Council approve the logo type signs and in addition, Bru Burgers is asking for three (3) signs. Mayor Hehman stated that he drove around the City looking at signs and for businesses that have more than one (1) sign. His concern is that other developments might want multiple signs on several sides of their buildings. Mrs. Reddy advised that this is permitted in LSC Zones but are not permitted in CPU Zones. Mrs. Nachazel advised that if it is permitted in other Zones she doesn't see the harm. Mr. Hummeldorf stated that this is a unique site and multiple signs would be good. Mrs. Burns asked if the additional sign would be in the area of the outdoor seating and Mr. Heidrich advised that it would. Mr. Heidrich noted that signs are expensive and he doesn't feel that this would be opening the door for other developments to just randomly want to place multiple signs on their buildings unless they see a benefit.

Mr. Kelly performed a reading of Resolution 2018-17 amending the Stage Two Development Plan for Buttermilk Towne Square as it relates to signs. Mrs. Nachazel made a motion to pass Resolution 2018-17 amending the Stage Two Development Plan for Buttermilk Towne Square as it relates to signs. Mr. Hummeldorf offered a second to the motion. Mayor Hehman asked for further discussion or questions, hearing none, he called for a voice vote. The motion carried by all ayes.

Mr. Heidrich also shared a drawing with Council of the mechanical awning that Bru Burgers would be installing over the outdoor seating area. Mrs. Boerger noted that it will look a lot better than a bunch of patio umbrellas.

MAYOR'S REPORT

Mayor Hehman reported that there is a storm water pipe that has collapsed from the street to the Sibcy Cline yard. This pipe crosses from the Drawbridge site and goes under the Sibcy Cline building and is in the right-of-way and not Sibcy Cline's responsibility. The City could be looking at \$100,000 in repairs if it ends up being the City's responsibility. We are currently working with SD1 to see who is responsible and Matt Stegman is working on a way to temporarily slow the water down to lessen the chance of the pipe collapsing under the Sibcy Cline building. The repair needs to be made correctly so there is no need to repair it twice. The pipe might even need to be upsized and we could perhaps share the cost with the developer of the Drawbridge site.

Mayor Hehman reported that Cincinnati Bell is wanting to place another mini cell tower at Ashton & Page. Mayor Hehman is in favor of expanding cell service, but fears that Cincinnati Bell is collecting data from these towers and selling it. Cincinnati Bell is only paying the City \$490 a year for the tower. Mayor Hehman is working with other mayors to push back on Cincinnati Bell to make sure that there are no cameras on these towers. Mr. Pohlgeers advised that for \$490 a year if there are any concerns, he would have no problem walking away from the towers. Mayor Hehman advised that he is asking for \$500 per month.

Mayor Hehman advised that Clark, Schafer & Hackett donated a Cycle Sauna to our First Responders to use for removal of toxins after a fire. Fire Chief Adam Fuller advised that there is a 12 step de-con process after a fire and this equipment will provide First Responders a way to detox. Fort Mitchell is the only firehouse in Northern Kentucky to have one and puts them in the forefront and forward thinking to fight firefighter cancer.

Mayor Hehman advised that the Crouse property on Dixie has been remodeled and the owner has asked for a T-apron like others along the Dixie Highway. He stated that he was on Council when these were installed and they were strictly for turn arounds, not for parking; however, a search of those Council Minutes has not found the wording indicating that they were turn arounds only. It would require permission from the State to have one put there and Mrs. Reddy advised that the State will not include it as part of the Beechwood Left Turn Lane Project. Mayor Hehman noted that the T-apron at Greenbriar is now having 3 to 4 cars parked there along with corn hole games. Mr. Hummeldorf suggested that we may have to ask the State to install "No Parking" signs there. The City will ask the owners to only park two (2) cars there.

City Administrator Report

Mrs. Reddy advised that the TIF Application would be going before the Board next Thursday. A revision of the site plan should be available within the next few weeks for review. Mayor Hehman advised that he is ready to tell them that it is not worth the TIF if the new plan does not include a true mixed development.

Mrs. Reddy provided information about the July 4th Parade: 1) roads will begin closing at noon; 2) the parade will start at 12:30 pm.; 3) staff has been working on a plan to have a better traffic flow from Orphanage into the Children's Home.; 4) with the closing of Remke, the Business Association is going to take care of the hotdog sales in the Biggby parking lot; 5) the trailer for the float has been ordered and decorating will be done the evening of July 2nd; and 6) the theme of the parade is "A Life of Unconditional Service" and Mr. William Miller will be the Grand Marshall.

Comments from Council

Mr. Stoeckle advised that the newest member of the Park Board, Ms. Connaroe has a lot of good ideas and will be a good fit.

Department Head Reports

City Clerk, Debbie Krueger advised that the Kentucky League of Cities has a Certified City of Ethics program. This program would review the current Ethics Ordinance, which was adopted in 1995 to make sure that the City is compliant with KRS 65.003 and provide training for elected officials, employees and Ethics Board Members to ensure that we all adhere to ethical practices in fulfilling our duties and responsibilities to the public. The cost of the program and training would be \$650 and is included in the budget. A Resolution will come to Council at the next meeting for Council support of the program.

Fire Chief Adam Fuller advised that there was a large fire at the Mitchel Park Apartments, but was contained to three (3) of the twelve (12) units. Some residents were displaced for about a week including three (3) from the actual fire location. The third-floor unit was a total loss and total damage was approximately \$500,000. Fire Chief Fuller stated that this was a text book response and made it into Fire Engineering Magazine. Mayor Hehman advised it required Mutual Aid with units from Erlanger, Fort Wright, Park Hills, Crescent Springs, and Ludlow. There is camera footage showing Officer Tignor going door-to-door getting residents out of the building and Police Chief Schierberg handled the media.

Fire Chief Fuller advised that the application process has started for the Junior Firefighter Program.

Police Chief Andrew Schierberg advised that the first cookout will be held next Tuesday, June 26, 2018 at the Avon Drive area. The next one will be in Councilwoman Burn's neighborhood, Fort Mitchell Place in July.

Police Chief Schierberg advised that there will be an Active Shooter Drill on October 4, 2018. During this training there will be lots of signs out around the City to let people know that it is only a drill. School will not be in session that day. Council is encouraged to participate and all departments will be involved. He provided a training session on Active Shooters to those in attendance at the Business Breakfast and received requests to work with some businesses on assessments for their locations.

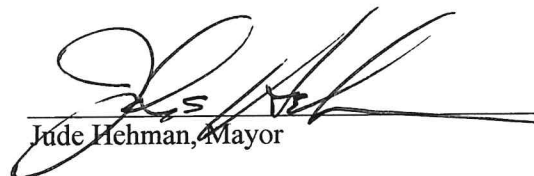
Public Works Director, Matt Stegman advised that a design of the Brice Avenue steps will be reviewed by the engineers to assure they are up to code. Mr. Stegman will be meeting with the residents of Greenbriar regarding right-of-way donations for the widening of the cul-de-sac. Mrs. Nachazel asked what is the hold-up on the Orphanage Road sidewalks. Mayor Hehman advised that one resident is concerned about the loss of some of their stone wall and that we will be providing drawing concepts for their review.

City Treasurer, Amy Guenther provided a summary of the Financial Statements from July 1, 2017 to May 31, 2018. Overall there is a net decrease in our revenues of less than 1%. There is an increase in our contractual services revenue due to re-negotiating the Crestview Hills Fire/EMS contract. Real Estate taxes have increased 2.5% even though the tax rate stayed the same. Kenton County has a new software program to collect taxes and they are behind in processing licenses. Overall our expenses are down except for the Fire Department, but we do have increased Fire & EMS coverage. The Police Department expenses have an increase of 1.9% due to increased coverage, purchase of new holsters and weapon lights. The Road Tax has increased due to Burdsall-Allentown and Thompson reconstruction projects being moved to this from last year to this year and the Kruempleman cul-de-sac and Highland Avenue projects. The Capital Fund decreased due to the purchase of a dump truck last year and an ambulance. Mr. Hummeldorf asked if water main replacements throughout the city are included in the budget and Mrs. Reddy advised that the Highland and Oak mains are in the budget and others are being looked into now.

Mayor Hehman advised that during the construction on Highland there is a possibility of Highland Cemetery allowing cars to come through their property to alleviate traffic backups.

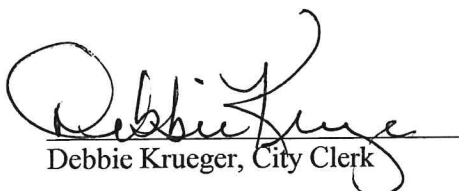
ADJOURNMENT

Mr. Hummeldorf made the motion to adjourn the City Council Meeting at 8:12 p.m. Mr. Stoeckle offered a second to the motion. After asking for discussion or questions and hearing none, the Mayor called for a voice vote. The motion carried by unanimous voice vote.



Jude Hehman, Mayor

Prepared By:



Debbie Krueger, City Clerk