



City of Ft. Mitchell Recreation Program
Summer 2015

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OVERVIEW

The City of Ft. Mitchell's summer recreation programs offered 37 different programs in June and July 2015. This included 4 activities for adults, 13 programs for families to enjoy together, 7 activities focused on youth and 13 different camps. The total cost of the program including administrative support, instructors' fee, cost of supplies and facility is \$16,695.58.



ADULT RECREATION

SUNFLOWER WREATH

Description: Participants make a wreath with a sunflower theme.

Location and duration: Beechwood High School Art Room
July 9th, 6:30-8:30 P.M.
1 class - 2 hours

Total cost for instructor and assistants: \$200 (no assistants)

Total cost of supplies: \$275.81

Cost to residents: \$10.00

Number of participants: 11

Cost to city per person: \$33.25

Comments: The online registration period was open until the day of the event which does not give the instructor enough notice to purchase supplies needed for the event. The instructors fee includes time involved in purchasing supplies as well as preparation and clean up after the event.

CRAYON ART

Description: Participants create a work of art using crayons.

Location and duration: Beechwood High School Art Room
July 16th, 6:30-8:30 P.M.
1 class - 2 hours

Total cost for instructor and assistants: \$67.50

Total cost of supplies: \$106.34

Cost to residents: \$5.00

Number of participants: 8

Cost to city per person: \$16.75

Comments: The online registration period was open until the day of the event which does not give the instructor enough notice to purchase supplies needed for the event. The instructors fee includes time involved in purchasing supplies as well as preparation and clean up after the event.

ADULT RECREATION

HERBS 101

The event was cancelled without City approval and there was not enough time to reconfirm and offer the program.

Description: Join Rita Heikenfeld, Certified Culinary Professional and Certified Modern Herbalist, as she discusses the use of herbs in everyday foods, their health benefits and how to grow them. There will also be taste testing. Rita is an award-winning journalist, author, cooking teacher and founding editor of Abouteating.com

Location and duration: Beechwood High School Economics Room
June 17th, 7:00 P.M.
1 class - 2 hours

ADULT WATERCOLOR

Description: Learn the techniques of watercolors. You will be given your own watercolor kit. You do not need any materials, painting skills, or prior knowledge. You only need the will to have fun!

Location and duration: Beechwood High School Art Room
Wednesdays, July 1-22
7:00-8:30 P.M.
4 classes - 1.5 hours each

Total cost for instructor and assistants: \$200

Total cost of supplies: \$0.00

Cost to residents: \$5.00

Number of participants: 2

Cost to city per person: \$100

Comments: Better outreach for the event regarding the option to attend just one class as opposed to a requirement to attend all classes would have helped. The instructor has had 6-8 participants in the past.

FAMILY FUN RECREATION

GARDEN STEPPING STONE

Description: Join us to make, create and decorate your own unique stepping stone for the garden. All materials needed will be provided. All you need to bring is patience and imagination. We will be using concrete, beads, rocks, shells and other colorful embellishments. It will be a work of art that you do not want to miss. This is a family activity and an adult must be with children all the time.

Location and duration: Fort Mitchell Park
June 16th, 6:30 - 8:30 P.M.
1 class - 2 Hours

Total cost for instructor and assistants: \$100.00

Total cost of supplies: \$138.00

Cost to residents: \$3.00

Number of participants: 49

Cost to city per person: \$1.85

Comments: A deadline on online registration would save costs on supplies.

MINIATURE GOLF

Description: Play miniature golf at Florence World of Golf

Location and duration: Florence World of Golf
Friday, June 19th and July 24th
10:00 - 12:00 p.m.

Total cost for instructor and assistants: \$604.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 151

Cost to city per person: \$4.00

Comments: The city only paid for the number of people that showed up and participated in the event.

FAMILY FUN RECREATION

MOVIE MADNESS

Description: Come one, come all to a free movie at the park! Fort Mitchell will be hosting a movie for the whole family to enjoy. Popcorn and lemonade will be provided. Bring a chair or blanket to sit on and relax under the stars. See you at the movies!

Location and duration: Fort Mitchell Park
June 19th (cancelled due to rain) and July 24th
8:30 P.M. Onwards

Total cost for instructor and assistants: \$0.00 (City recreation coordinator's time)

Total cost of supplies: \$100.20

Cost to residents: \$0.00

Number of participants: 150

Cost to city per person: \$0.67

Comments: This event was well attended. The capture the flag event was held before the movie and that helped with good participation.

POTTERY IN THE PARK

Description: Pottery pieces will be under \$15 and painting, glazing and firing your pottery is free. A specified date will be given of when you can pick up your finishes pottery at the Fort Mitchell City building.

Location and duration: Fort Mitchell Park
June 23rd
6:30 – 8:00 P.M.
1 class – 1.5 hours

Total cost for instructor and assistants: \$350.00

Total cost of supplies: \$0.00

Cost to residents: Upto \$15.00 paid for item directly to business

Number of participants: 125

FAMILY FUN RECREATION

Cost to city per person: \$2.80.

Comments: A variety of items are offered for purchase. The flat fee covers assistants, glazing and preparing the item.

CLOGGING 101

Description: Love to dance? Come try your hand at clogging! No need for special shoes....tennis shoes, socks, anything goes. All ages welcome!

Location and duration: Beechwood Commons
June 22nd – 25th
7:00-8:30 P.M.
4 classes - 1.5 hours each

Total cost for instructor and assistants: \$150.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 5

Cost to city per person: \$30.00

Comments: This is the first year this class has been offered. The instructor's fee included 8 hours of preparation time where she attended a clogging workshop to brush up skills--then made up a new routine and 6 hours of teaching time.

VENT HAVEN MUSEUM

Description: Did you know a one-of-a-kind museum is right here in Fort Mitchell? Come see the world's only museum dedicated to ventriloquism - Vent Haven Museum! Learn the history of ventriloquism, see some demonstrations, and have your picture taken with some great puppets.

Location and duration: Vent Haven Museum
West Maple Street

Total cost for instructor and assistants: \$0.00

FAMILY FUN RECREATION

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 25

Cost to city per person: \$0.00

Comments: Donations were welcome.

TEACUP MINIATURE FAIRY GARDEN

Description: Come join us in making a teacup fair garden in 1/4 inch miniature scale. You will get instructions on how to make a tea garden table set, a fairy, and flowergarden plants and greenery. This class is open to anyone 10 and older - adults welcome.

Location and duration: Beechwood High School Art Room
June 29th 6:00-8:00 P.M.
1 day – 2 hours

Total cost for instructor and assistants: \$200.00

Total cost of supplies: \$139.40

Cost to residents: \$5.00

Number of participants: 19

Cost to city per person: \$13.00



Comments: The instructor's fee includes time towards purchase of supplies, extensive prep work for the event, set up and clean up after.

MADCAP PUPPET THEATRE

Description: " Aladdin and Friends" Harry and Max have a spectacular show to present, if only they can keep their little assistant from getting into trouble. Aunt Susie's coat closet is the stage for this marvelous show. Tales include " Aladdin and the magic lamp" and "The girl and the northwind".

Location and duration: Fort Mitchell Park
July 6th at 7:00 P.M.

FAMILY FUN RECREATION

Total cost for instructor and assistants: \$535.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 75

Cost to city per person: \$7.15

Comments: Madcap always puts on a good show. We were lucky to have good weather with no rain option.

ARROWHEAD REPTILES

Description: Where can you go to see, touch and possibly hold a boa or a python snake, dragons, monitors, iguanas or turtles? Well the answer is easy - Fort Mitchell Park. The Arrowhead Reptile Rescue will be teaching about all of these animals. This is a must see presentation!

Location and duration: Fort Mitchell Park
July 14th at 7:00 P.M.

Total cost for instructor and assistants: \$275.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 50

Cost to city per person: \$5.50

Comments: Only 2 pre-registered but 50 people showed up.

Tie-Dye

Description: Tie Dye is not just for the t-shirts anymore! We will be dyeing pillow cases, bandanas and of course t-shirts! Pick one or pick all!

Must register and pre-order so that it can be properly treated for best result

Location and duration: Fort Mitchell Park

FAMILY FUN RECREATION

July 21st 6:30-8:30 P.M.
1 class – 2 hours

Total cost for instructor and assistants: \$0.00

Total cost of supplies: \$213.10

Cost to residents: \$4.00

Number of participants: 40

Cost to city per person: \$1.30

Comments: No deadline on registration makes it a challenge to estimate supplies needed.

FLORENCE AQUATIC CENTER

Description: Splash, swim and sit in the sun! Enjoy a summer afternoon at the Florence Aquatic Center with friends and neighbors.

Location and duration: Florence Aquatic Center
Florence

Total cost for instructor and assistants: \$162.00

Total cost of supplies: \$0.00

Cost to residents: \$3 for adults/\$1 for kids

Number of participants: 96 (63 kids and 33 adults)

Cost to city per person: \$1.60

Comments: We only pay for the residents that attend the event.

YOUTH RECREATION

ARTS AND CRAFTS

Description: Each week your child will create a project all on their own to bring home.

Location and duration: Beechwood High School Art Room
June 15 – July 27
9:00-Noon
7 classes – 3 hours per day

Total cost for instructor and assistants: \$862.00

Total cost of supplies: \$601.31

Cost to residents: \$0.00

Number of participants: Average 30/class

Cost to city per person: \$49.00

Comments: The online registration is not set up for individual days

PLAYTIME AT THE PARK

Description: There will be new and exciting activities each morning. Your children can exercise their motor skills by climbing, swinging, sliding and running. We will be introducing your little ones to some preschool concepts such as counting, the alphabets, singing, story time and crafting.

Location and duration: Fort Mitchell Park
June 16th – July 23rd
9:30 – 11:00 A.M.
6 week - 2 times/week – 1.5 hours each

Total cost for instructor and assistants: \$660.00

Total cost of supplies: \$321.75

Cost to residents: \$0.00

Number of participants: 10/class

YOUTH RECREATION

Cost to city per person: \$61.00 (total of 16 children attended the camp)

Comments: The instructor said that in the past there have been as many as 25 kids attend this event. She said that it would be ok to offer this once a week rather than two days a week. The instructor's fee includes preparation time for activities, purchase of supplies and clean-up after. The event was cancelled on July 25th due to thunderstorms. Also, the event is open to kids ages 3-5. This could be changed to 4-5 years.

HOME DEPOT PROJECT

Description: Have you ever wondered how to use a hammer and construct a wooden project? Well quit wondering and join us for some hands-on fun!

Location and duration: Fort Mitchell Park
June 29th
9:30 – 11:00 A.M.
1.5 hours each

Total cost for instructor and assistants: \$0.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 12

Comments: 24 registered and 12 attended. Rain was a factor and decreased attendance. Home Depot donated all the supplies for the event. Next year the event will need to be held at Home Depot and not the park per their request.

CAPTURE THE FLAG

Description: You don't need a team, you don't need to think, but you do need energy! Come and join other Fort Mitchell tweens who want to have fun playing capture the flag.

Location and duration: Fort Mitchell Park
June 19th (Cancelled due to rain) and July 24th
7:00 P.M.

Total cost for instructor and assistants: \$0.00

Total cost of supplies: \$57.87

YOUTH RECREATION

Cost to residents: \$0.00

Number of participants: 40

Cost to city per person: \$1.45

Comments: This event was held before movie night and that helped attract people.

TOTTER'S OTTERVILLE

Description: Little tots get ready for your summer social event and join your little playmates for morning full of fun. Chaperones must accompany children at all times.

Location and duration: Totter's Otterville, Covington

Total cost for instructor and assistants: \$132.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 33

Cost to city per person: \$4.00

Comments: We only pay the residents that show up.

BEHRINGER CRAWFORD FOSSIL DIG

Description: Fort Mitchell's budding archeologists should not miss this exciting program. A specialist from the Behringer-Crawford Museum will meet us at the Fort Mitchell Park (General Ormsby) for a brief introduction of fossils and those found in our area. We will then travel to a nearby fossil dig location.

Location and duration: Start at Fort Mitchell Park

Total cost for instructor and assistants: \$168.25

Total cost of supplies: \$0.00

Cost to residents: \$0.00



YOUTH RECREATION

Number of participants: 40

Cost to city per person: \$4.20

Comments: Behringer Crawford takes care of the event from start to finish.

SAFE SITTER CLASS

Description: Class taught by the Red Cross for youth interested in baby-sitting.

Location and duration: Fort Mitchell City Building
July 20th 9:00-Noon.

Total cost for instructor and assistants: \$0.00

Total cost of supplies: \$0.00

Cost to residents: \$85.00

Number of participants: 14

Cost to city per person: \$0.00

Comments: This class was set up and coordinated by a Beechwood School teacher. The fee for the class covered the program through the Red Cross.

YOUTH CAMPS

SEWING CLASS

Description: This class is an excellent opportunity for youth to learn the basics of sewing. By the end, you will leave with a pillowcase you made on your own. You will receive a supply list on the first day of class.

Location and duration: Beechwood High School Home Economic Room
June 15th – 19th
9:00-11:00 a.m.
4 days – 2 hours each

Total cost for instructor and assistants: \$650.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 19

Cost to city per person: \$34.00

Comments: The instructor's fee involves two hours of preparation time for setting up the sewing machines and developing ideas for the class project. The size of this class will always be limited due to the number of sewing machines available.

DRAMA CAMP

Description: This is an introduction to the art of acting through individual and group exercise training.

Location and duration: Beechwood Commons
June 29th – July 2nd
10:00-Noon

4 days – 2 hours each

Total cost for instructor and assistants: \$474.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00



YOUTH CAMPS

Number of participants: 19

Cost to city per person: \$25.00

Comments: The instructors fee includes setting up prior to event and clean up after the event.

ART CAMP 1: SUMMER WATERCOLORS

Description: Learn about the art of watercolor painting with a summer theme! Paint a still life of seashells, butterflies, bugs, a brilliant wax-resist sun, and inspirations from the garden!

Location and duration: Beechwood High School Art Room
July 7th – 10th
10:00-11:00
4 days – 1 hours each

Total cost for instructor and assistants: \$316.00

Total cost of supplies: \$0.00

Cost to residents: \$5.00

Number of participants: 14

Cost to city per person: \$17.50

Comments: The instructors fee includes purchase of supplies, setting up prior to event and clean up after the event.

ART CAMP 2: MASK MAKING

Description: Learn about mask-making traditions from around the world and create your own masks too! Sculpt and paint a clay mask with patterns and lots of texture. Create a gauze mask embellished with paint and a variety of materials.

Location and duration: Beechwood High School Art Room
July 14th – 17th
10:00-11:00 A.M.
4 days – 1 hours each

YOUTH CAMPS

Total cost for instructor and assistants: \$316.00

Total cost of supplies: \$0.00

Cost to residents: \$5.00

Number of participants: 18

Cost to city per person: \$12.50

Comments: The instructors fee includes purchase of supplies, setting up prior to event and clean up after the event.

GYMNASTICS CAMP

Description: Tumble into lots of fun activities and physical learning for an entire week. Everyone must sign a waiver by a legal guardian in order to participate. Forms are available at registration. It is necessary that we strictly follow these guidelines due to insurance purposes.

Location and duration: Top Flight Gymnastics Center
July 7th – 10th
10:00-11:00
4 days – 1 hours each

Total cost for instructor and assistants: \$1248.00 (106 hours)

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 76

Cost to city per person: \$16.45

Comments: This event is very popular and has been well attended over the years.

CHEERLEADING CAMP

Description: Beechwood High School Cheerleaders will be teaching their cheerleading and gymnastics skills to little future cheerleaders. It will be fun, exciting and loud time. Children will learn to jump, yell and dance to the spirit of life.

YOUTH CAMPS

Location and duration: Fort Mitchell Park
July 28th – 30th
9:00-10:00
4 days – 1 hours each

Total cost for instructor and assistants: \$200.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 15

Cost to city per person: \$13.00

Comments: The \$200 is provided as a donation to the Beechwood Cheerleading group.

MONDAY MORNING MINECRAFT

Description: Get creative online with the Minecraft program.

Location and duration: Beechwood Library

Total cost for instructor and assistants: \$0.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 0

Cost to city per person: \$0.00

Comments: The first class was cancelled due to construction. The second one was cancelled due to issues with event cancellation. The instructor indicated that 3-4 classes were needed to create something and make it worthwhile.

ENGINEERING FOR KIDS

Description: It's a bird, it's a plane, it's.....Heroes week! Students will join other engineers their age as they seek ways to protect the world and save mankind in the process. They will join a league of heroes and will compete against other leagues by

YOUTH CAMPS

performing engineering related challenges, such as saving an ecosystem from a potentially lethal oil spill. Only one group will end the week as the ultimate league of super heroes.

Location and duration: Beechwood School
July 27th – 30th
10:00-11:30 P.M.
4 days – 1.5 hours each

Total cost for instructor and assistants: \$560.00

Total cost of supplies: \$0.00

Cost to residents: \$15.00

Number of participants: 23

Cost to city per person: \$9.35

Comments: This event is offered through a business called Engineering for kids that offers programs for children ages 4 to 14 and introduces them to science, technology, engineering and math through a variety of workshops all aimed at developing problem solving skills.

ETIQUETTE 101

Description: Unsure which fork to use? Come learn a few of the essential lessons of social etiquette. After two(2) one hour sessions, we will put all that knowledge and "etiquette" to use at lunch at one of our local restaurants

Location and duration: Beechwood School
June 22nd – 24th
10:30-11:30 P.M.
3 days – 1 hour each

Total cost for instructor and assistants: \$150.00

Total cost of supplies: \$93.81

Cost to residents: \$0.00

Number of participants: 13

YOUTH CAMPS

Cost to city per person: \$18.75

Comments: This is the first year this program has been offered. The instructor indicated that better marketing of the event would increase participation in the future.

TENNIS CAMP

Description: Learn to play tennis.

Location and duration: Fort Mitchell Park
June 29th – July 2nd
6:00-9:00 P.M.
4 days – 3 hour each

Total cost for instructor and assistants: \$0.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

Number of participants: 20

Cost to city per person: \$0.00

Comments: 2 of 4 classes were cancelled due to weather. Zach taught the class. Last year instructor was paid \$525 and assistant \$210. Instructor had played in Western Southern but participants were beginners.

BASKETBALL CAMP

Description: Learn to play basketball.

Location and duration: Beechwood Gym
July 20th, 22nd and 23rd
9:00-Noon
3 days – 3 hours

Total cost for instructor and assistants: \$300.00

Total cost of supplies: \$0.00

Cost to residents: \$0.00

YOUTH CAMPS

Number of participants: 34

Cost to city per person: \$8.50

Comments: The instructor volunteered his time to coach.

ADULT GOLF LESSONS

Description: Join us for professional group golf lessons. Bring your clubs and get ready to swing

Location and duration: The Golf Academy
Triple Crown

Total cost for instructor and assistants: \$315.00

Total cost of supplies: \$0.00

Cost to residents: \$30.00

Number of participants: 0

Cost to city per person: \$315.00

Comments: No cancellation policy. Flat fee covers everything

JUNIOR GOLF LESSONS

Description: Join us for professional group golf lessons. Bring your clubs and get ready to swing

Location and duration: The Golf Academy
Triple Crown

Total cost for instructor and assistants: \$315.00

Total cost of supplies: \$0.00

Cost to residents: \$30.00

Number of participants: 4

Cost to city per person: \$78.75

COSTS

The following are costs incurred by the City for the summer recreation program.

Program Administration (does not include payroll processing and city administrator costs)	\$6,525.74
Cost of events (for city)	
<i>Adult Recreation</i>	
Sunflower wreath	\$365.75
Crayon Art	\$134.00
Herbs 101	Cancelled
Adult watercolor	\$190.00
<i>Family Fun Recreation</i>	
Garden stepping stone	\$91.00
Miniature Golf	\$604.00
Movie Madness	\$100.00
Pottery in the park	\$350.00
Clogging 101	\$150.00
Vent Haven museum	\$0.00
Teacup miniature fairy garden	\$247.00
Madcap puppet	\$535.00
Arrowhead reptiles	\$275.00
Tie-Dye	\$53.00
Florence Aquatic Center	\$162.00
<i>Youth Recreation</i>	
Art and crafts	\$1,463.00
Playtime at the park	\$981.00
Home Depot project	\$0.00
Capture the flag	\$58.00
Totter's Otterville	\$160.00
Behringer Crawford Fossil Dig	\$168.25
Safe sitter class	\$0.00
<i>Youth Camps</i>	
Sewing class	\$650.00
Drama camp	\$474.00
Art camp 1: Summer Watercolors	\$246.00
Art camp 2: Mask making	\$226.00

COSTS

Gymnastics camp	\$1248.00
Cheerleading camp	\$200.00
Monday morning Minecraft (cancelled)	\$0.00
Engineering for kids	\$215.00
Etiquette 101	\$244.00
Tennis camp	\$0.00
Basketball camp	\$300.00
Adult golf lesson	\$315.00
Junior golf lesson	\$315.00
Total cost for events	\$10,169.84
GRAND TOTAL	\$16,695.58

RECOMMENDATIONS

Issues to be addressed for next year's summer recreation programming include the following –

1. The city needs to move completely towards online registration for ease of administration. Registration by individual day for activities needs to be provided. Automatic reminders one week prior to event should be set up for participants. Also, cut-off dates for events where supplies have to be purchased in advance should be considered.
2. A volunteer base needs to be set up in April-May that would include people that can be reached out to assist with events.
3. For many of the events parents drop off their children and pickup after. Appropriate sign-in/sign-out forms as well as waivers should be in place to cover the city of any liability. This could be included as part of the online registration. For events that involve children under the age of 5 or located at the park, adequate assistants are needed to ensure safety.
4. A process of requesting reports from instructors should be set up to gauge participation and receive feedback on making the program better the following year. Also, a cancellation policy should be in place in case of weather or low participation.
5. Supplies are purchased for each event that can be reused the following year. An inventory of supplies should be maintained.
6. A determination needs to be made for who is allowed to participate in the City's recreation activities. Can non-residents participate for a higher fee? Are people that do not live here but send their children to a private school located in the City or do business in the city allowed to participate?
7. The City should look at the costs and determine if the programming in the future should focus on individualized events or more community events. What is the appropriate cost/person that the City is willing to bear?
8. Can or should the City seek sponsorship from local businesses for particular events?
9. How can participation be increased at events?
10. Should increased partnership with adjacent cities be considered?

A recreation committee should be formed that includes a wide representation from the community to address these issues and make a recommendation to City Council in January 2016.