

**FORT MITCHELL CITY COUNCIL
REGULAR MEETING
December 3, 2018**

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Hehman called the regular council meeting to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT

Vicki Boerger, Greg Pohlgeers, Michael Stoeckle, Beth Rose, Mary Burns and Kim Nachazel. Absent: Jim Hummeldorf.

OTHERS PRESENT

City Administrator Sharmili Reddy, City Attorney Claire Parsons, Fire Chief Adam Fuller, Public Works Director Matt Stegman, City Treasurer, Amy Guenther, Programs and Communication Director, Janie Patterson and City Clerk Debbie Krueger.

APPROVAL OF THE AGENDA

Mayor Hehman asked for a motion for approval of the Agenda.

Mr. Pohlgeers made a motion to approve the agenda. Mrs. Rose offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion carried by all ayes.

APPROVAL OF THE MINUTES

Mayor Hehman asked for a motion for approval of the November 5, 2018 minutes.

Mr. Stoeckle made a motion to approve the minutes of the November 5, 2018, council meeting as presented. Mrs. Boerger offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

CITIZENS AND GUESTS

Mayor Hehman introduced Mr. Seth Cutter and he provided an update on CVG. Mr. Cutter advised that 2018 was a banner year for CVG and it is ranked 82 out of the 100 largest airports. CVG is the 8th largest airport in cargo in North America. At the end of November 2018 overall noise complaints were down to only 628 versus over 1,100 at the same time last year. There are 14,000 badged employees at CVG with 615 of those employees residing in the 41017 zip code. Ticket prices are now about \$240 less per ticket than they were four (4) years ago.

PRESENTATIONS & DISCUSSION

DIXIE HIGHWAY TREE REMOVAL AND REPLACEMENT IMPLEMENTATION PLAN

Mr. Craig Grabow introduced Ms. Jenny Gulick of Urban Canopy Works, LLC who provided an overview of the Dixie Highway Tree Removal & Replacement Plan. The project will be phased in, which will minimize the visual impact and the effect on the budget. Each phase of the project will have its own budget. The project is scheduled for completion in five (5) years. The plan is to remove twelve (12) trees and to plant twenty (20) trees at a time.

Mayor Hehman noted that this is a forward thinking plan. The City will not lose the canopy and Council will have control over the project. Mayor Hehman thanked Council for moving forward. Mrs. Reddy advised that the RFP for the first phase is out for the area of Sunnymede and Superior and Woodlawn and Greenbriar. These areas have the most distressed trees and is the area of most immediate need. There is money in the budget to move forward with this first phase. Mr. Pohlgeers requested to see the RFP and Mrs. Reddy advised that she would provide copies to Council.

EDENDERRY TREE REMOVAL AND REPLACEMENT MASTER PLAN

Mayor Hehman invited Ms. Gulick to provide information on the Edenderry Tree Removal & Replacement Master Plan. Ms. Gulick advised that the Edenderry project is very similar to the Dixie Highway plan. The Edenderry Homeowner's Association is proposing to remove and replace trees in a phased approach. They are looking for a partnership with the City to provide some assistance with removal. This project has a shorter time frame and should be completed in three (3) years following the guidelines of the Dixie Highway Tree Removal and Replacement Plan. It is hoped to get lower pricing by using the same vendors as those for the Dixie Highway project.

Ms. Stephanie Schmitter, President of the Edenderry Homeowner's Association advised Council that they have shared expenses with the City in the past to save trees. Trees embody the character of the neighborhood and they will accept any help the City can provide. Mayor Hehman advised Council that there is nothing in the current budget for the Edenderry project. The trees are in the City right-of-way and the HOA takes care of them. Mayor Hehman noted that the City has replanted trees after street reconstruction on other streets like Thompson Avenue and this would be similar.

Ms. Burns asked if her neighborhood could be included when pricing is obtained for trees and removal in an effort to get a price break. They would not be asking the City for any monetary assistance, just asking for help with buying power. Mr. Stegman advised that they would work with the vendors to see about getting trees for other areas.

Mayor Hehman questioned how they would make sure that they are getting good quality trees. Mr. Grabow advised that they have been very thorough in the RFP as to trunk size and getting even sized trees. They want the best trees possible. They have also included in the RFP that a Certified Arborist be on staff for removal and planting.

Mayor Hehman asked if there were any objections to move forward during the budget process and included the Edenderry project. Mr. Pohlgeers advised that he didn't have a problem with exploring the project and thanked Mr. Grabow for his time and hard work on the project.

HIGHLAND AVENUE TRAFFIC STUDY

Mayor Hehman advised that the presentation on the Highland Avenue Traffic Study this evening was for informational purposes and no action would be taken at this time. There will be public meetings where residents can express opinions on the study. The first public meeting will be held on January 5, 2019. Mayor Hehman invited Ms. Katie Dillenburger of Bayer Becker to make her presentation.

Ms. Dillenburger advised that the study was done to evaluate traffic and to make recommendations for safety and improved traffic flow between Dixie Highway and Longmeadow Lane. There are three (3) primary issues:

1. Congestion during peak hours
2. Impact of on-street parking
3. Site distance concerns at Lucerne and Highland

To alleviate the congestion at Dixie, a possible suggestion would be to add a west bound right turn lane. There are two (2) suggestions for the on-street parking issues: 1) widen the street from south of Dixie to Longmeadow, or, 2) provide on-street parking pads. For the site distance issues it is suggested that the stopping distance be either 280 feet or a minimum of 155 feet.

Mrs. Nachazel asked if a right turn lane at Dixie would really help with congestion when the Dixie Highway is so backed up that cars can't make the right turn and she is concerned about taking on-street parking away. Mayor Hehman noted that the study calls for 320 homes in this area, but it doesn't address how many cars belong to those 320 homes. Mr. Pohlgeers asked if there was a better way to address the Blessed Sacrament traffic and Ms. Dillenburg advised that was not part of the study. Mrs. Boerger asked if the study was done only on school days and Ms. Dillenburg advised that was correct. Mrs. Rose advised that she was concerned with the right turn lane and the safety of children in the crosswalk. Ms. Burns asked how much property would be taken to have the right turn lane and Ms. Dillenburg advised that it would be a small portion of the apartment building at the corner of Dixie and Highland. Mrs. Reddy advised that they would try to keep it all in the right-of-way. Ms. Burns noted that it would not be good impression for the apartment building owner to lose property if the City did not lose any. Mayor Hehman asked if there were any other concerns. Mr. Pohlgeers advised that the study was a good first step.

Mayor Hehman asked if anyone in attendance that wished to provide comment on the study.

Mr. Roger Schroeder of 2403 Stonewell Trail asked that Council not diminish the concept of the right turn lane. Mr. Schroeder advised that there are many times during non-peak hours that Highland is backed up at the light at Dixie because there is one car wanting to turn left when everyone else is wanting to turn right.

Mr. David Hugenberg of 2442 Sheffield questioned if they were positive on the number of homes being only 320 because he counted 388. He also noted that there are a number of cars that park on Highland Avenue that do not move for weeks or even months at a time. Mayor Hehman asked if the number of cars parked on Highland only matter at a peak time and Mr. Hugenberg advised that the count should be taken between 7 and 9.

ANNUAL RECREATION REPORT

Mayor Hehman advised that Janie Patterson did a great job on the Recreation Report. Ms. Patterson advised that the City had a great year in recreation and she looks forward to 2019.

- There was record attendance at the Ice Skating night.
- Fall Fest was well attended in spite of the cold rainy day.
- 2019 will have a focus on senior citizens with one (1) event quarterly for them.
- The Holiday event will be held in partnership with the Downtown Business District on December 8. 13 businesses will be participating from 5-6:30 pm with activities, treats and crafts. From 6:30-7:30 there will be hot chocolate and Santa at the City Building. The Tree Lighting will be at 7:15 pm.

Ms. Burns asked if there could be help at the crosswalks in the Downtown Business District for people crossing the street and Ms. Patterson advised that she would talk with Police Chief Schierberg about this. Ms. Patterson noted there is a possibility that Tank Transit might volunteer to provide a bus for people to come from downtown to the City Building, but she would not know until the day of the event.

Ms. Burns asked if there could be an event at Crescent Park and Ms. Patterson advised that she was open to any suggestions. Mrs. Nachazel asked what activities were offered at the July Summer Camp because attendance seemed to be very low. Ms. Patterson advised that it was a too hot during the time of day for this camp. Mrs. Reddy advised that this has been a long standing event and it is not as popular as it used to be.

They are going to try it one (1) more time in a different time frame and if attendance is still low, they might not bring it back.

SWAT

Mrs. Reddy advised that we have been a part of SWAT since 2008. The Inter-local agreement changes each time another city wants to join. This is the most recent Inter-Local Agreement they are asking cities to adopt to include other cities in the region to pool resources to one entity. The cities of Erlanger and Park Hills are wanting to join and that is the reason for this agreement.

Ms. Boerger made a motion to enter into the Inter-Local Agreement for Kenton County Regional Special Weapons and Tactics (S.W.A.T.) Inc. Mr. Stoeckle provided a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

CITY ATTORNEY'S REPORT

Ms. Parsons performed a first reading of Ordinance 2018-15 setting the 2019 Meeting Schedule and Time.

Ms. Parsons performed a reading of Municipal Order 2018-08 appointing Amy Guenther as City Clerk/Treasurer effective January 1, 2019. **Mrs. Nachazel made a motion to approve Municipal Order 2018-08 appointing Amy Guenther City Clerk/Treasurer effective January 1, 2019.** Mr. Pohlgeers offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

Ms. Parsons performed a reading of Resolution 2018-22 amending a previous resolution in order to designate depositories for the City's funds and designate certain individuals to conduct transactions with said depository banks. **Mr. Pohlgeers made a motion to approve Resolution 2018-22 amending a previous resolution in order to designate depositories for the City's funds and designate certain individuals to conduct transactions with said depository banks.** Mr. Stoeckle provided a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

MAYOR'S REPORT

Mayor Hehman advised that Executive Order 2018-22 is a listing of surplus property that is to be posted on GovDeals and sold. **Mr. Pohlgeers made a motion to approve Executive Order 2018-22 for the surplusing of certain property.** Ms. Burns provided a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion passed by all ayes.

Mayor Hehman advised that the Beechwood Tigers won their Championship. Mayor Hehman advised that he has been appointed to the Executive Board of the Kentucky League of Cities and has met the Mayor of Pikeville. The Mayors made a friendly wager on the Championship game. Part of that wager was that the loser had to make the three (3) hour drive to the winning city. Representatives of the City of Pikeville will be making the drive to experience Fort Mitchell hospitality and talk about government issues.

Mayor Hehman noted that Mr. Hummeldorf could not be in attendance at the Council meeting this evening, but wished to thank Mr. Hummeldorf for his service to the City and hopes that Mr. Hummeldorf will continue to stay active.

Mayor Hehman recognized Mrs. Rose and advised that he first met her when he was a 21 year old boy in 1997. Mayor Hehman advised that Ms. Rose's signs were everywhere in the City. Mrs. Rose has served on

Council and committees. Mayor Hehman said that he was very happy for her in her retirement and thanked her for her service. Mrs. Rose noted that back in 1997 Mayor Hehman had more hair. Mrs. Rose advised that it has been an honor to serve the City, to serve with Council and to serve with the ladies in the Administration Department. Mrs. Rose advised that it is her hope that more people will step up and serve their City. She will miss everyone, but she only lives up the street, so she will be around.

Mayor Hehman recognized City Clerk Debbie Krueger for her 18 years of service to the City. Debbie and her knowledge will be missed. Debbie was given a beautiful flower arrangement in recognition of her retirement from City service.

Mayor Hehman advised that Sprint is asking to install a mini cell tower on the City Building. They are currently working on a formal contract to bring back to Council.

CITY ADMINISTRATOR'S REPORT

Mrs. Reddy reminded Council that they need to make arrangements to be sworn into office prior to December 31, 2018. For those attending the Mayor's Christmas Lunch, they can be sworn in that day. If they cannot attend the lunch, please come to the City Building prior to December 31, 2018 to be sworn in.

Mrs. Reddy advised that she will be forwarding information to all Council members regarding the KLC City Officials Training in January.

COMMENTS FROM COUNCIL

Mr. Pohlgeers welcomed new Council Members Jerry Deatherage and Scott McVey and thanked outgoing Council Members Jim Hummeldorf and Beth Rose for their years of service to the City.

Mr. Stoeckle advised that he is a newbie to the Beechwood Football program, but wanted to let everyone know what a great community it is and how wonderful businesses are in letting parents put the children's posters in their store fronts during playoff time.

DEPARTMENT HEADS REPORTS

Fire Chief, Adam Fuller

- Volunteers had 191.5 service hours for the month of November.
- The 90th Anniversary of the Fire Department celebration was well attended.
- During the ice storm of November 5 there were 36 fire responses related to the storm. All fire vehicles were out responding including the 3 chief vehicles. Facebook was used as well as Dispatch for responding to incidents.

Public Works Director, Matt Stegman


- The coordination between the Police, Fire and Public Works was great during the ice storm.
- It is only December 3rd and we have already had three (3) events requiring salt and only one (1) was forecast.
- Crews are busy with street sweeping.
- Crews are continuing to monitor the sidewalk on Beechwood that causes the safety hazard with water run-off.
- There is nothing new to report on the Orphanage Road sidewalk easements.
- It has been too wet for the striping work, but we are on the contractors list.

- Concrete repair work was completed on Cookbook Lane.

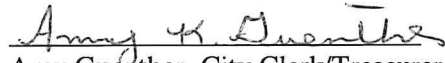
Mrs. Nachazel asked if we could explore the cost of leaf removal. Mrs. Reddy advised that we did that about three (3) years ago and she will share that information with Council. Mrs. Nachazel requested that the City put something out to residents regarding the proper way to dispose of leaves. Mrs. Reddy advised that she would take care of that.

ADJOURNMENT

Mr. Pohlgeers made a motion to adjourn the City Council Meeting at 8:30 p.m. Mrs. Rose offered a second to the motion. After asking for discussion or questions and hearing none, Mayor Hehman called for a voice vote. The motion carried by unanimous voice vote.


Jude Hehman, Mayor

Prepared By:


Amy Guenther, City Clerk/Treasurer