

CITY OF FORT MITCHELL, KENTUCKY
CITY COUNCIL MEETING VIA ZOOM TELECONFERENCE
MEETING AVAILABLE FOR VIEWING AT <https://bit.ly/FtMitchellYoutube>
May 18, 2020, 5:30 p.m.

CALL TO ORDER / ROLL CALL

Mayor Jude Hehman, called the regular council meeting to order at 5:32 p.m. and announced roll call.

MAYOR AND COUNCIL MEMBERS PRESENT

Present: Mayor Jude Hehman, Scott McVey, Jerry Deatherage, Kim Nachazel, Greg Pohlgeers and Michael Stoeckle. Vicki Boerger was absent at roll call, but joined at 6:38pm during the Mayor's report.

Absent: Mary Burns

OTHERS PRESENT

City Clerk/Treasurer, Amy Guenther; Acting City Administrator and Police Chief, Andrew Schierberg; Public Works Director, Matt Stegman; Fire Chief, Adam Fuller and City Attorney, Claire Parsons

APPROVAL OF THE AGENDA

Mayor Jude Hehman asked if there were any changes to the agenda. Hearing none, Mr. Pohlgeers made a motion to approve the agenda. Mr. Deatherage seconded the motion. After asking for any discussion and hearing none, Mayor Jude Hehman called for a voice vote. The motion carried with all ayes.

APPROVAL OF THE MINUTES

Mayor Jude Hehman asked if there were any changes to the May 4, 2020 minutes. Hearing none, Mayor Jude Hehman asked for a motion. Mr. Deatherage made a motion to approve the minutes of the May 4, 2020 council meeting. Mr. McVey seconded the motion. After asking for discussion and hearing none, Mayor Jude Hehman called for a voice vote. The motion passed by all ayes.

MAYOR'S REPORT

- The volleyball and tennis net will be put back up at the park. The playgrounds and restrooms at the park will remain closed until the governor advises otherwise.
- An announcement will be made this week about the parade being cancelled due to COVID-19 since the Kentucky governor announced that only gatherings of 50 people will be allowed in July. Council members agreed.
- An offer has been made for the open Programs and Communication Coordinator position.
- The Mayor signed Executive Order 2020-11 temporarily suspending certain zoning restrictions related to outdoor dining and establishing regulations for expanded outdoor dining. A permit would still be needed for certain sizes of tents.

CITY ATTORNEY'S REPORT

Ms. Parsons read **Municipal Order 2020-03: Supporting of Executive Order 2020-11 temporarily relaxing capacity restrictions on restaurants for outdoor dining**. Mr. Deatherage made a motion to accept this resolution as read and Ms. Nachazel seconded the motion. Mayor Jude Hehman asked if there was any discussion and hearing none, he called for a voice vote and the motion passed with all ayes.

Ms. Parsons performed a second reading of **Ordinance 2020-01: Repealing Ordinance 2005-19 regulating temporary signs and any subsequent amendments thereto in their entirety**. Mayor Hehman asked if there were any questions or comments. Mr. Deatherage made a motion to pass Ordinance 2020-01-01 and Mr. Stoeckle seconded the motion. Mayor Hehman asked if there was any more discussion and hearing none, called for a roll call vote.

Ms. Boerger	Yes	Ms. Nachazel	Yes
Mr. Deatherage	Yes	Mr. Pohlgeers	Yes
Mr. Stoeckle	Yes	Mr. McVey	Yes

Ayes: 6 Nays: 0 Motion Passed.

BUDGET DISCUSSION

The Mayor stated that the first and second budget readings will be in June. The Mayor stated that the public hearing for Municipal Road Aid is normally done in June. The Mayor asked the City Attorney if the public hearing could be performed in July due to the COVID-19 restrictions and Ms. Parsons stated that that seemed to be a sensible alternative. Mr. Stegman stated that there are no new projects in the Municipal Road Aid fund next year, so the delay would not affect any road projects.

Finance Committee Chair, Jerry Deatherage, stated that the finance committee met and there were no changes to the budget. He commended the administration for their hard work on the budget.

The Mayor stated that the City has diverse revenue streams. This budget will continue with road projects, but a transfer will not need to be made to the Road Tax Fund. The City will continue making plans, but will take a year off of the Dixie Highway tree removal and replacement project to let the trees grow. City Administration will be bidding out information and technology services to try and lower costs; however, annual subscription software costs continue to increase as the software model is changing. The Mayor stated that Ms. Burns asked for a marquis and the COVID-19 pandemic has convinced the Mayor that an electronic sign to communicate with residents that do not use Facebook is a good idea.

Mrs. Guenther gave a review of the 2019-2020 amended budget and the 2020-2021 proposed budget:

Revenues:

- Real estate taxes are budgeted to remain flat based on what happened in the 2009 recession.
- Payroll taxes, insurance premium taxes, gross receipts taxes, annual license fees & bank deposit tax revenues are budgeted to decrease ten percent (10%) based on conversations with Janet Harah from NKU's Center for Economic Analysis.
- City contractual service will increase by \$185,000 due to Lakeside Park's EMS/Fire Contract renegotiation and Crestview Hill's annual increase.

- Ambulance billable runs to hospitals were down quite a bit during this pandemic; since people were encouraged not to go to the emergency room. We are also in the process of changing the billing company, so life squad service fees should start rebounding next year.
- There will probably be additional FEMA or other COVID-19 grants, but these additional revenues have not been budgeted for.

Transfers:

- No transfers to the Road Tax Fund are budgeted due to unspent funds remaining.
- \$500,000 is budgeted to be transferred to the Park Fund for renovations, but will be a loan.

Expenses

General Expense Comments:

- All department expenditures are budgeted to increase below the inflation rate of 2.3%.
- Raises are budgeted at 3.5%
- Duke Energy is increasing their fees by 10%
- The health insurance cost will increase is 5%
- Property and liability insurance is increasing by 7%

Administration:

- The department will be operating at status quo (.3% decrease).
- The budget includes family insurance for the two open positions that will be filled.
- The City is planning on taking a one year break on the Dixie Highway Tree Removal & Replacement-Phase 3 project.

Police:

- Expenses are budgeted to increase 1.10%.
- The open police officer position will be filled.
- The budget includes the promotion and training of a Captain.
- The department will hire a police cadet that can also perform as a crossing guard.
- One college tuition reimbursement has been requested.

Fire/EMS:

- Expenses are budgeted to increase .94%.
- Fulltime fire employees will be receiving monthly stipends for phones
- One college tuition reimbursement has been requested.
- \$25,000 is budgeted for new hose and medicine vaults that are required by the Drug Enforcement Agency

Public Works:

- The department will be operating at status quo (.39% increase).
- The streetscape/beautification line item includes \$17,000 for Gateway planning and downtown beautification.

Municipal Road Aid Fund includes:

- \$105,000 is budgeted for Kenton County joint Bromley/Crescent Spring Road Improvements
- \$50,000 is budgeted for Orphanage Road sidewalk wrap up
- Beechwood Rd. (Dixie to Thompson) Safety Project
- Beechwood Rd. Sidewalk Planning (Grandview to Fort Mitchell Place)-2024 Grant

Park Fund includes:

- \$900,000 for General Ormsby Park Renovation

Road Tax Fund includes:

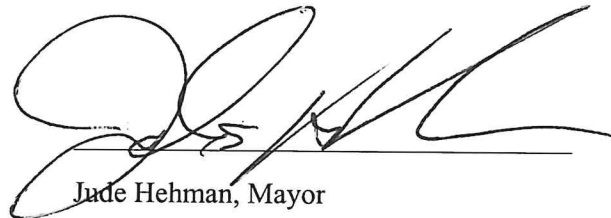
- \$505,000 of intergovernmental revenue for road projects
- Reconstructions-Ridge Rd., West Orchard (Dixie to Iris), Watch Hill Rd., Ana Jo Lane
- Resurfacing-Coleman, Highland Avenue (Dixie to Longmeadow), Oak, Anthony Lane, Royal Drive
- Buttermilk Orphanage Realignment Study in State Budget-Place Holder
- Spot Replacement/Improvements-Grace Ave., Cookbook Lane, Deauville Ct/ Entrance
- Sewer Line & Partial Road Replacement-Grace Avenue

Capital Replacement Fund includes:

- Sidewalk Improvements
- Miscellaneous Building Improvements including Fire and Police HVAC, Partial Roof, Fire Windows, Dorms, Doorway, Fence, PW Garage Planning, Council Room Technology, Phone System, & Electronic Sign
- Police-Two Vehicles
- Fire-Quint Fire Truck, Ambulance, Turnout Gear
- Public Works-Radios

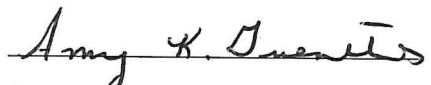
ADJOURNMENT

Ms. Nachazel made a motion at 7:15 p.m. to adjourn the City Council Meeting and Ms. Burns seconded the motion. Mayor Hehman asked if there was any discussion or questions and hearing none, Mayor Jude Hehman called for a voice vote. The motion carried unanimously.



Jude Hehman, Mayor

Prepared By:



Amy Guenther, City Clerk/Treasurer