

**CITY OF FORT MITCHELL, KENTUCKY
SPECIAL CITY COUNCIL MEETING
2355 DIXIE HIGHWAY COUNCIL ROOM
MEETING AVAILABLE FOR VIEWING AT TBNK.ORG UNDER "TBNK TO GO"
November 16, 2020, 6:30 p.m.**

CALL TO ORDER / PLEDGE OF ALLEGIANCE / ROLL CALL

Mayor Jude Hehman, called the council meeting to order at 6:30 p.m., called roll and announced that there was a quorum.

MAYOR AND COUNCIL MEMBERS PRESENT

Mayor Jude Hehman, Scott McVey, Mary Burns, Jerry Deatherage, Greg Pohlgeers, Mike Stoeckle, Vicki Boerger, Kim Nachazel

OTHERS PRESENT

Acting City Administrator and Police Chief, Andrew Schierberg; City Clerk/Treasurer, Amy Guenther; City Attorney, Claire Parsons; Fire Chief, Adam Fuller; Public Works Director, Matt Stegman; Programs Coordinator, Joe Christofield; Alyson Roeding, Incoming Councilmember

APPROVAL OF THE AGENDA

Mayor Hehman stated that he would like to remove Ordinance 2020-11 Amending Chapter 91 Regarding Open Burning from the agenda and have a first reading at a future meeting. The Mayor asked if there were any other changes to the agenda. Hearing none, Ms. Boerger made a motion to approve the agenda. Mr. Pohlgeers seconded the motion. After asking for any discussion and hearing none, Mayor Jude Hehman called for a voice vote. The motion carried with all ayes.

APPROVAL OF THE MINUTES

Mayor Hehman asked if there were any changes to the October 5, 2020 minutes. Hearing none, Ms. Boerger made a motion to approve the October 5, 2020 minutes. Mr. Stoeckle seconded the motion. After asking for discussion and hearing none, Mayor Hehman called for a voice vote. The motion passed with all ayes.

Mayor Hehman asked if there were any changes to the October 27, 2020 Special Joint Park Board and City Council meeting minutes. Mr. Deatherage stated that on page two of the amended budget the park loan should be changed to \$750,000. Mr. Deatherage made a motion to approve the October 27, 2020 minutes with this change. Ms. Nachazel seconded the motion. After asking for discussion and hearing none, Mayor Hehman called for a voice vote. The motion passed with all ayes.

CITIZENS AND GUESTS

Mayor Hehman asked Chief Schierberg if there were any citizens or guests that wanted to speak. Chief Schierberg stated that there were no comments or questions received by email or on social media.

CITY ATTORNEY'S REPORT

Ms. Parsons performed a **first reading on Ordinance 2020-09: Amending the Annual Budget of the City for the Fiscal Year July 1, 2020 through June 30, 2021**. Ms. Guenther reviewed the budget numbers that were amended:

- The General Fund beginning balance increased \$1,259,000 due to receiving the CARES grant for \$592,000, revenues earned were higher than budgeted, and expenses accrued were lower.
- Revenue estimates increased \$379,000 based on actual revenues earned in the prior fiscal year.
- Grant revenue increased by \$279,000 for a new Fire Retention and Recruitment Volunteer Coordinator, tuition, training, and uniforms; SAFER and FEMA COVID-19 grants for protective gear.
- Administrative Department expenses increased by \$10,000 due to a new IT system and collection fees for receiving more occupational license tax revenue than expected.
- Police Department expenses increased by \$12,000 for full fire masks & canisters covered by a grant.
- Fire Department expenses increased by \$262,000 for the new Fire Recruitment and Retention grant, computers and COVID medical supplies.
- Public Works increased by \$5,800 for covering military leave for one employee and hiring a new employee to keep the public works crew fully staffed.
- Recreation expenses decreased by \$13,850 since events could not occur due to the COVID-19 pandemic.
- The Municipal Road Aid beginning fund balance increased by \$94,000 based on last year's actual revenues and expenses.
- The Park Fund beginning balance increased by \$39,000. The Park Fund expenses increased by \$540,000 due to the Park renovation bids coming in higher than expected and the Park doing a comprehensive plan. The General Fund transfer to the Park fund increased from \$500,000 to \$1,250,000. \$750,000 of this will be a loan. Mayor Hehman stated that the City may want to save for future Park improvements like we do in the Capital Replacement plan.
- The Road Tax Fund balance increased by \$537,000. Road Tax expenses increased by \$76,000 due to geogrid work to shore up soft subgrade for Ridge and West Orchard reconstruction and the constructions of Dixie curb and sidewalk.
- The Capital Fund beginning balance increased \$120,000. Revenues increased \$58,000 for a vehicle exhaust system grant. Expenditures increased \$441,000 for the increased cost of the dorm room and building renovations, replacement of 15 body cameras, vehicle exhaust systems, UTV with bed, public works Vbox for 2012 Kenworth and additional costs for the electronic sign. Chief Schierberg stated that the planned car cameras planned would not need to be replaced as planned after five years.
- Mr. Pohlgeers asked what happens if the Park bid goes over the budget again. Mayor Hehman stated some of the asphalt, the dugout, and bleachers have been taken out.

Mayor Hehman changed a few **2021 City Council meeting times and dates for Ordinance 2020-10** in the packet as follows:

- January 25, 2021 from 5:30 to 6:30 p.m.
- April 12 to April 19, 2021
- September 20, 2020 to 2021
- November 8 to November 1, 2021

Ms. Parsons performed a **first reading** with the changes noted of **Ordinance 2020-10: Setting 2021 City Council Meeting Dates**.

Ms. Parsons read **Resolution 2020-10: Approving the Transfer of Control of Cincinnati Bell Inc. and Cincinnati Bell Extended Territories LLC to Red Fiber Parent LLC and RF Merger Sub Inc.** Ms. Nachazel made a motion to pass Resolution 2020-10 as read. Mr. Deatherage seconded the motion. Mayor Hehman called for a voice vote and the resolution passed with all ayes.

MAYOR'S REPORT

- The Governor has said that the I75 bridge will open by December 23rd. Kenton County thanked Fort Mitchell for their help with directing traffic when the bridge was closed.
- Greyhound has been sold to the Holland Group.
- The Office is closed to the public as long as Kenton County is in the COVID-19 red zone.
- The open City Administrator position has been emailed to the City Administrators, City Clerks and Finance Officers Groups and posted on the NKADD and KLC websites. Resumes and applications are due back Thursday, December 3rd.
- The Mayor asked Council to coordinate their swearing in with City Clerk/Treasurer, Amy Guenther
- A large buck deer was shot in Fort Mitchell and the shooter will face a \$50 penalty. The deer population is high, and the City needs to look at this issue.

CITY ADMINISTRATOR'S REPORT

- Since the building is closed to the public to protect the City staff, there will be no car seat inspections or fingerprint services offered.
- The City is submitting expenses for FEMA reimbursement.

COUNCIL'S COMMENTS

- Ms. Burns asked if any additional grants would be offered to businesses. Mayor Hehman stated that they will look at what other cities are doing.
- Mr. Pohlgeers stated that PDS code enforcement charges to cities will be increasing.
- Mr. Deatherage stated that the City's Finance Committee will meet on November 30, 2020 at 6:30 p.m. to discuss the amended budget and the investment policy. Mr. Deatherage congratulated City Council on the election, thanked Mr. McVey for his time on City Council and welcomed Alyson Roeding to City Council.

DEPARTMENT HEADS' REPORTS

City Clerk/Treasurer, Amy Guenther

- Kenton County Occupational Licenses are down 3% for the entire county from April through September 2020.
- 96% of property taxes have been collected.

Fire Chief, Adam Fuller

- Maintenance of the fire hydrants is in process
- The new ladder truck has been received and training on the truck is scheduled.
- The ambulance has been ordered and is expected to be received in April.
- The City was not approved for the cot grant and the additional fire staffing grant.
- Jeff Groneck, the full-time recruitment coordinator will start November 23rd. Mr. Groneck is a level III trainer and he was a Covington assistant fire chief.
- The department is adding several part-time firefighters to fill shifts.
- There is a drill tomorrow night on Grandview Drive.

Programs Coordinator, Joe Christofield

- Ice skating will be postponed to January or February.
- Festival of Lights are not offering tickets to cities this year due to the pandemic and are only taking online reservations.
- There will be a Christmas decorating contest called "Let It Glow" from December 11-13th. Winners will be announced on December 18th and will receive a gift card
- The City is considering doing some type of luminary kit with Lakeside Park.

Police Chief, Andrew Schierberg

- The police department hired a retired officer, Steve McElroy.
- Thank you to Sergeant Gross for helping with the I75 bridge closure and Officer Brown for backing up many cities. Officer Brown apprehended a suspect that said he was going to kill people by performing a pit maneuver.
- The department is temporarily moving to 12 hour shifts to eliminate staff overlap during COVID-19 pandemic.

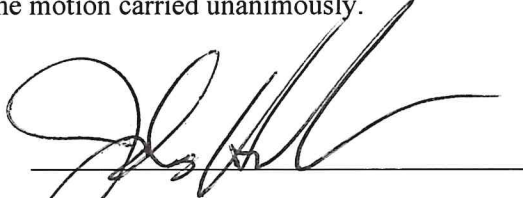
Public Works Director, Matt Stegman

- Mr. Stegman reviewed the status of the ongoing road projects: concrete work is complete; the city building driveway is being redone; Bryce Avenue is getting a new stairwell in the next few weeks; and Ridge, West Orchard and Coleman are almost complete.
- The design of Grace Avenue and Watch Hill are being worked on so that the projects can be bid out in January or February and start in the spring.
- A new employee that previously worked in the Independence public works department, Dan Koch, has started and is working on his CDL.
- The department is performing street sweeping, joint crack sealing and are getting the trucks ready for snow removal.
- Ms. Burns asked about the status of tree trimming on Duke Energy's property on Beechwood Road. Chief Schierberg stated that he will call them again.
- Mr. Pohlgeers stated that he saw that the City of Covington entered a contract with the Kentucky Department of Transportation to perform maintenance on State roads. Is that something that would be beneficial to the City? Mr. Stegman said that may be something the City may want to look in.

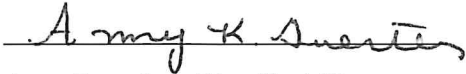
- Chief Schierberg thanked the Public Works Department for helping with traffic.

ADJOURNMENT

Mr. Pohlgeers made a motion at 7:42 p.m. to adjourn the City Council meeting and Mr. McVey seconded the motion. Mayor Hehman called for a voice vote. The motion carried unanimously.


Jude Hehman, Mayor

Prepared By:


Amy Guenther, City Clerk/Treasurer