

**CITY OF FORT MITCHELL
KENTON COUNTY, KENTUCKY
ORDINANCE 2022-12**

AN ORDINANCE OF THE FORT MITCHELL AMENDING ORDINANCE 2013-11 AND CHAPTER 31.31.1 TO DELETE THE DEPUTY CITY CLERK JOB DESCRIPTION FROM THE CITY OFFICIALS SINCE THIS POSITION IS NOT A SWORN NON ELECTED OFFICAL AND DIRECTING THE ORDINANCE TO BE PUBLISHED IN SUMMARY

~~DEPUTY CITY CLERK.~~

~~—(A) *Establishment.* In the event that City Council shall choose to provide for a Deputy City Clerk in the pay and classification plan, that employee shall serve as a deputy to the City Clerk.~~

~~—(B) *Powers and duties.*~~

~~—(1) The Deputy City Clerk shall have the power and duty to execute all documents required by any law or ordinance to be executed by the City Clerk and affix the seal of the city thereto whenever required, including documents required by any law or ordinance to be executed by the City Clerk as the duly appointed Tax Collector for the city, as the duly appointed Alcoholic Beverage Control Administrator for the city, and as the duly appointed License Inspector for the city.~~

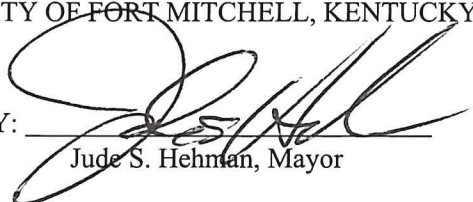
~~—(2) When signing any documents, the Deputy City Clerk shall sign the name of the City Clerk followed by the word "by" and the Deputy City Clerk's own name and the words "Deputy City Clerk."~~

~~—(3) The powers and duties herein described shall be exercised by the Deputy City Clerk only in the absence of the City Clerk from his office in the city building.~~


This Ordinance shall be in full force and effect from and after its passage and publication according to law and said publication may be in summary form.

CITY OF FORT MITCHELL, KENTUCKY

BY: _____


Jude S. Hehman, Mayor

ATTEST:



Amy Guenther, City Clerk/Treasurer

Date of First Reading: 6/6/2022

Date of Second Reading and Enactment: 6/20/2022

Date Published: 6/27/2022